

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

27th August 2019

To: The Town Mayor & Members

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 2nd September 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 19th August 2019.

4. Questions on the Minutes

5. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

6. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

7. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached)

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

8. Town Council Community Provision of Services for the Future

To discuss the above (Schedule D attached)

9. Wild Orchids – Llandudno Junction

To discuss the following issue – Information provide by Cllr. H Roberts.

10. Conwy Town Council website

To receive details regarding upgrading the website and to set up a working party meeting. (Schedule E) & (part to be tabled)

11. Approval of Payments

To approve invoices received for payment:

- a) R. A. Slater – Guildhall and Bus Shelter windows 4 Weeks to – 24/8/19 - £170.00;
- b) Ekult Group Ltd – Traffic Management & Signage – Civic Sunday 21/07/19 - £221.00 plus VAT
- c) Men at Work Wales – Guildhall Flag pole refit - £90.00

12. List of Cheques

To approve list of cheques no. 425 (to be tabled)

13. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.

14. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 3d, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

15. Staff Committee

To receive and approve the minutes of the Staff Committee meeting held on 19th August 2019

16. Questions on the Minutes