

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
SPECIAL MEETING OF THE COUNCIL**

27<sup>th</sup> January 2020

**To: The Town Mayor & Members**

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 3<sup>rd</sup> February 2020 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**3. CCTV**

To receive a presentation regarding CCTV from Emma Dowell, CCTV Manager, CCBC

**4. Minutes**

- To receive and approve minutes of the Town Council Meeting held on the 20<sup>th</sup> January 2020.

**5. Questions on the Minutes**

**6. Report Back**

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

**7. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**8. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached)

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council - Due to essential IT maintenance the Planning application webpages are temporarily unavailable to obtain any decisions.

**9. Active Travel – Conwy Bridge**

To receive information from Cllrs. E Leighton-Jones and J Vaughan.

**10. Clean Up Days – Community Litter picks**

To receive information from the Town Clerk and to discuss starting Community litter picks.

**11. Guildhall Weddings Update**

To receive an update from the Town Clerk.

**12. Guildhall Roof Repairs update.**

To receive an update from the Town Clerk.

**13. RNLI Open Day**

To discuss supporting the RNLI with regards to the event being held in July 2020.

**14. Break in Meetings**

To discuss the possibility of having a break in meetings to free up staff time to enable the document retention to take place.

**15. Deganwy Sign**

To receive information from the Town Clerk.

**16. Christmas 2020**

To set a date for the Christmas Committee Meeting.

**17. Approval of Payments**

To approve invoices received for payment:

**18. List of Cheques**

To approve list of cheques no. 436 (to be tabled)

**19. Questions to Chair / Town Clerk**

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.

**20. Confidential Business:**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

**21. Staff Committee**

To receive and approve the minutes of the Staff Committee meeting held on 20th January 2020.

**22. Questions on the Minutes**