

**CYNGOR TREF CONWY TOWN COUNCIL  
THE GUILDHALL, CONWY.  
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL  
HELD ON MONDAY 3<sup>rd</sup> FEBRUARY 2020**

**Present: Councillors - G Edwards (Mayor), E Leighton-Jones (Deputy Mayor & Chair), C Ryan, S Barber - Bailey (Vice Chair), M Craven, J Vaughan, H Roberts, E Roberts, S Cotton, V Macdonald, B Chapman, G Willetts, J Rooney, P Hart, T James.**

**In Attendance: Natasha Flint, Town Clerk & Responsible Financial Officer  
Rachel Lees, Deputy Town Clerk**

**Apologies: M Priestley**

**Declarations of Interest:**

Agenda 3/2/20 – Cllrs T James and P Hart are married.

Agenda item 21. Staff Committee – Cllrs T James and P Hart have an ongoing issue with a staff member.

Agenda item 8a. Planning Applications 0/47001 & 0/47003 – The Mayor and Cllr J Vaughan are members of the project board.

Agenda item 19. Questions to the Chair / Town Clerk – point a) – Cllrs H Roberts and E Roberts live and have businesses on the road in question.

**179. CCTV**

Ms Emma Dowell was unable to attend the meeting and therefore the agenda item was deferred to a future meeting.

*With the agreement of the Chair the order of the agenda was changed to allow Questions to the Chair/Town Clerk from a Member of the Public and therefore agenda item 19. Questions to Chair/Town Clerk was moved to agenda item 4.*

*Cllrs H Roberts & E Roberts sat at the back with members of the public during the discussions on point a) and did not take part in discussions or votes.*

**180. Questions to the Chair/Town Clerk**

- a) Glan Y Môr Road, Llandudno Junction Businesses and the effects of the traffic regulations in place for the construction of Lidl.

A Member of the public asked the Chair and Members several questions regarding the drastic effect on business that the business owners are dealing with due to the traffic regulations in place for the construction of the Lidl site, the business owners are suffering financially due to the construction and the traffic regs in place and are seeking support from the Town Council to get answers from CCBC highways officers and Lidl's portfolio holder.

The Chair informed the business owner that she has contacted V Turner, CCBC Officer and the Mayor has also contacted the Highways Cabinet Member with regards to the concerns of the local business owners and will chase up if no response in the next couple of days. Members made suggestions to help with matters on business rates and ways to raise public awareness of the situation. Members also raised concerns regarding the safety issues on the roundabout.

The Chair thanked the Business owner for bringing this to the attention of the Council.

RESOLVED that:

- the Town Clerk send a letter in support of the business owners concerns.
- The Mayor and Deputy Mayor follow up on the contact made with CCBC Officers/Cabinet Members.

*Members of the public left the meeting and Councillors H Roberts and E Roberts returned to their seats at this juncture.*

b) **Marl Ward Bus Service**

Members were informed that the number 25 Bus which normally uses St George's Drive and Overlea Avenue now only goes up Pentwyn Hill. Residents are now unable to get the bus and are very worried that after several months of detour it won't come back. They are asking if the bus could continue its old route but do a loop within the houses. Members had contacts for which the Town Clerk can contact at Arriva.

RESOLVED that the Town Clerk write with urgency to Gethin George, CCBC Officer and Arriva with regards to the bus service.

c) **Felling of Trees in Victoria Park.**

Members were informed that a section of trees along the edge of Victoria Park, Llandudno Junction have been marked for felling.

RESOLVED that Cllr H Roberts contacts the local County Councillor for information.

**181. Minutes**

- Minutes of the Town Council Meeting held on 20<sup>th</sup> January 2020.

RESOLVED that the minutes are ACCEPTED and APPROVED

**182. Questions on the Minutes**

There were no questions on the minutes.

**183. Report Back**

**Conwy Harbour Advisory Committee**

Councillor J Vaughan gave a report on the meeting held on the 20<sup>th</sup> January.

Members of the Committee were deeply concerned and annoyed that they had not been consulted on the latest plans for the Active Travel Route over Conwy Bridge which could see a loss in some of the Quay and Cob.

**Heritage Walled Towns Meeting**

Councillor V Macdonald reported back from the meeting held in York. Members were informed that a new project for youngster aged 8-11 years was being put together and will be rolled out in York and Berwick on Tweed. Members were informed that the Symposium will be held in York in September, and it would be good if all Councillors could attend.

**184. Town Clerk's Report**

Members received the Town Clerk's Report (Schedule A attached)

**185. Planning**

**a) Planning Applications**

Members considered and commented on the attached (Schedule B)

*The Mayor and Cllr J Vaughan left the meeting during discussions on planning applications 0/47001 & 0/47003*

**b) Planning Decisions Issued**

There were no planning decisions

**186. Active Travel – Conwy Bridge**

Members were informed that Welsh Government and CCBC have been looking into ways of improving the Active Travel Route over the Conwy Bridge, the plans have shown a cantilever bridge going alongside the existing bridge on the quay side of the bridge. WG have funded the project for a year now and will be funding another year for plans to move forward. However, an extremely concerning factor of the plans show a significant loss of the quay where the boats are stored over winter also a large part of the cob, this would happen to lower the gradient of the slopes. Members were deeply concerned about the proposed plans and the fact that no Consultations have taken place whatsoever. Members discussed options including to request stronger signs to be used, also of reviving the Conwy Historical Society.

RESOLVED that the Officer directly involved with this project is invited to present to the Town Council with full details and information regarding the planned future of the Active Travel Route over Conwy Bridge.

**187. Clean Up Days – Community Litter Picks**

Members discussed having regular clean up days around the Communities. Members can contact ERF department if any areas are of concern or if you collect the litter then ERF are happy to collect any bags. The area between the railway and the cob on the walkway heading to the RSPB is of real concern, it was suggested that the Town Clerk contact either the railways company or Crown Land to see who the land belongs too. The Deputy Town Clerk informed Members that there is a Great British Spring Clean taking place around the 20<sup>th</sup> March 2020.

RESOLVED that:

- Community clean ups are organised in spring by the Town Clerk, Deputy Clerk and Cllr E Roberts
- the Great British Spring Clean is looked at by the Events Co-ordinator, Deputy Clerk and Cllr E Roberts.
- The Town Clerk enquires into who owns the land mentioned by the railway.

**188. Guildhall Weddings Update**

Members discussed future wedding enquiries whilst the building is being repaired.

RESOLVED that no further weddings are booked whilst the building is being repaired.

*Councillor J Vaughan left the meeting at this juncture.*

**189. Guildhall Roof Repairs update**

The Town Clerk informed Members that more scaffolding will be erected around the building in stages to enable access to the entire roof. The estimated finish time is around early April, however, the works are weather dependant and could go on into May. Members asked about the schedule of works inside the building, however as it was noted that the inside works would need to be discussed on a future agenda.

RESOLVED to hold a Guildhall Committee and to have the schedule of internal works on a future Agenda.

**190. RNLI Open Day**

Members were informed that the RNLI are looking for support from the Town Council to urge CCBC not to charge for the road closure on the Quay for the event. It was felt that the Town Council could not support the RNLI's request as other organisations and local Festivals have had to pay for their road closures. Members suggested that the RNLI could apply for a grant towards the cost.

RESOLVED that:

- the Town Clerk suggest that they ask the other organisations who take part in the event to contribute to the cost.
- the Town Clerk suggests they fill in a grant application form.

**191. Break in Meetings**

The agenda item was deferred.

**192. Deganwy Sign**

Members were informed that Conwy signs have been appointed to make the sign and that Cllr G Willetts is waiting for a clear sunny day to take a photograph of Deganwy to use on the sign. It was suggested to include a shot with the Deganwy Shelter in and to include the Town Council logo on the sign.

**193. Christmas 2020**

Members were asked to set a date for the Christmas Committee Meeting which was to be held early this year to discuss the lights and fireworks contracts which are up for renewal.

RESOLVED that the Christmas Committee Meeting is held on Monday 24<sup>th</sup> February at 6.30pm.

**194. Approval of Payments**

RESOLVED that the following payments are approved:

- a) NRJ Heating Ltd - Boiler repair 07/01/20 - £80.00 plus VAT
- b) Trilo-Byte - 18GB Secure Cloud Storage 01/11/19 to 31/01/2020 - £48.60

**195. List of Cheques**

RESOLVED that the list of cheques 436 as tabled, is approved for payment (Schedule C)

**196. Confidential Business:**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

*Cllrs P Hart and T James abstained from the vote on the following Agenda item.*

**197. Staff Committee**

- Minutes of the Staff Committee Meeting held on 20th January 2020.

RESOLVED that the minutes are ACCEPTED and APPROVED

**198. Questions on the Minutes**

Minute 14. To Receive Request for CTC to look at Contractual Incremental Staff Salary Increase for 2020/21. The Chair of the Finance Committee asked for the costings of the incremental increases to be emailed for information.

**There being no further business the meeting was closed at 8.35pm**