

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

27th August 2018

To: The Town Mayor & Members

Dear Madam Mayor & Members

There will be a **Special Meeting of the Council on Monday, 3rd September 2018 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Tourism in Conwy

To receive a presentation from Jon Merrick, Business Tourism Manager, CCBC.

4. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 20th August 2018.

5. Questions on the Minutes

6. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

7. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

c) Planning Appeal Decision

The Sandwich Express, 22 Rosehill Street, Conwy, LL32 8LD

8. Open Doors

To receive final details for the event

9. Conwy Civic Hall

To receive a request from Louise Emery, Cabinet Member for economic development in Conwy to make a presentation.

10. 11th Edition of the Charles Arnold Baker publication

To receive details

11. Approval of Payments

To approve invoices received for payment:

- a) Trilo Byte Computer Services – Town Clerk Laptop – Office 365 Licence & Setup - £80.00
- b) Trilo Byte Computer Services – 4 Microsoft Office 365 E3 Licences – 1/8/18 to 31/7/19 - £1104.00
- c) R. A. Slater – Guildhall & Bus Shelter Windows – 4 weeks to 27/7/18 - £170.00
- d) Business Systems (North Wales) Ltd – Copies 6/7/18 to 3/8/18, 1667 Mono & 369 Colour – £24.27 plus vat
- e) Benards Ltd – Framing of Mayoral Photograph - £29.61 plus vat
- f) Viking – Stationery & Equipment - £267.38 plus vat
- g) British Telecommunications plc – Guildhall Telephone – 14/5/18 to 10/8/18 - £57.50 plus vat
- h) J. R. Lingwood – Mace Bearer Expenses Civic Sunday 2018 - £48.00
- i) Design 2 Print (Llandudno) Ltd – 1000 compliment slips - £105.00 plus vat
- j) SLCC Enterprises Ltd – Reginal Training Seminar 2018 – Town Clerk - £75.00 plus vat
- k) R. A. Slater- Guildhall & Bus Shelter Windows – 4 weeks to 24/8/18 - £170.00
- l) View Creative - Conwy Memorandum of Understanding Scrolls - £195.00 plus vat

12. Cash Payments

To approve the list of cash payments no.114 (to be tabled)

13. List of Cheques

To approve list of cheques no.397 (to be tabled)