

CYNGOR TREF CONWY TOWN COUNCIL
CASH PAYMENTS
SHEET 100

Voucher Number	Date	Item	Amount £	VAT £	Total £
1	06/04/16	Milk	0.55	0.00	0.55
2	06/04/16	Postage	9.60	0.00	9.60
3	31/03/16	USB Mouse for Laptop	4.17	0.83	5.00
4	31/03/16	WTFC Refreshments	4.74	0.00	4.74
5	18/04/16	Blu Tack & Dishwasher Tablets	1.67	0.33	2.00
6	20/04/16	Postage	7.00	0.00	7.00
7	22/04/16	Postage	4.80	0.00	4.80
8	16/04/16	Cleaning Materials & Lightbulbs, etc	14.28	2.86	17.13
9	03/05/16	Postage	0.75	0.00	0.75
10	04/05/16	Postage	8.40	0.00	8.40
11	11/05/16	Stationery	1.89	0.00	1.89
12	12/05/16	Mayor Making Refreshments	2.50	0.50	3.00
13	16/05/16	Refreshments	0.60	0.00	0.60
14	16/05/16	Mayor Making Refreshments	2.00	0.00	2.00
15	18/05/16	Postage	7.95	0.00	7.95
16	13/05/16	2017 Diary	4.17	0.83	5.00
17	01/06/16	Postage	3.60	0.00	3.60
18	15/06/16	Postage	12.00	0.00	12.00
19	13/06/16	Refreshments - WTFC Meeting	1.90	0.00	1.90
20	20/06/16	Mobile Phone for Car Rally - WTFC (TBR)	12.49	2.50	14.99
21	25/06/16	Postage	1.20	0.00	1.20
22	20/06/16	Refreshments	6.04	1.21	7.25
23	28/06/16	Postage	0.75	0.00	0.75
24	29/06/16	Postage	6.25	0.00	6.25
25	30/06/16	Refreshments - WTFC Meeting	1.87	0.38	2.25
26	30/06/16	Postage	1.10	0.00	1.10
Total			122.27	9.45	131.71

Cash in Tin:	No.	£
£20	3	60.00
£10		0.00
£5	1	5.00
£2		0.00
£1	2	2.00
50p	2	1.00
20p	1	0.20
10p		0.00
5p	1	0.05
2p	2	0.04
1p		0.00
Total		<u><u>68.29</u></u>

Bank

Total Petty Cash (cash + vouchers) 200.00

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Balance Brought Forward 1/4/16:

Cash	51.24	
Voucher	148.76	
Bank	<u> </u>	200.00

Cash Drawn:

<u> </u>	-	
	<u> </u>	200.00

Expenses:

<u> </u>	<u>0.00</u>	
	<u><u>200.00</u></u>	

Signed: _____

Mayor - Councillor Ms P Hart

Date: _____