

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 5th AUGUST 2019**

Present: Councillors – G Edwards (Mayor & Chair), E Leighton-Jones (Deputy Mayor & Vice-Chair), S Cotton, G Willetts, P Hart, T James, J Rooney, C Ryan, J Vaughan, V Macdonald, H Roberts, M Craven, T Hughes

In Attendance: Deputy Town Clerk, Rachel Lees

Prayers: The Mayor's Chaplain led the Prayers.

Apologies: Councillors M Priestley, B Chapman, S Barber-Bailey, E Roberts

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 9. Clwb Yr Efail – Councillors P Hart, E Leighton-Jones, T James & J Vaughan are Committee Members of Clwb Yr Efail.

Minute Number

19. Minutes

- Minutes of the Special Meeting of the Council held on 22nd July 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Extraordinary Meeting of the Council held on 17th July 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED with the following amendment: G Edwards (Mayor, Chair), E Leighton-Jones (Deputy Mayor).
- Minutes of the Finance Committee held on 22nd July 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED with the following addition to in attendance – E Leighton-Jones (Deputy Mayor)

20. Questions on the Minutes

a) Extraordinary Meeting held on 17th July 2019.

Councillors asked if the full allocation of Grant funds were used. Councillors were informed that the total used was £11,492.50.

b) Finance Committee held on 22nd July 2019.

The Deputy Mayor asked that all Councillors present at the committee meetings are shown on the minutes as present, even if they are not committee members.

21. Report Back

John Ronald Cunningham Trust Fund

Councillor T James gave a brief update on the Trust Fund.

Open Doors

Councillors received a report back from the telephone meeting held on 1/8/19. The event will take place on the 14th and 15th September 2019. Councillors discussed the Mulberry as the theme this year, Councillor V Macdonald will prepare slide shows and displays. Councillors were asked to submit any ideas to the Mayor's Secretary/Events Co-ordinator for discussion at the next working party meeting. Councillors were given the rota for the weekend and were informed that 2 Councillors are to be in the building at each timeslot. Apologies for this event were received from Councillor H Roberts and E Roberts.

22. Town Clerk's Report

Councillors received a report from the Deputy Town Clerk (Schedule A attached)

23. Planning

a) Planning Applications

There were no planning applications.

b) Planning Decisions Issued

Councillors RECEIVED and NOTED the list of planning decisions issued by Conwy County Borough Council as shown on the attached Schedule B

Councillors P Hart, E Leighton-Jones, T James & J Vaughan left the Meeting at this juncture.

24. Clwb Yr Efail

Councillors were informed that at the Extraordinary Meeting held on 17th July, no decision could be made for the grant application from Clwb Yr Efail as the Meeting became inquorate following the departure of those Councillors with a personal interest. Councillors discussed giving the grant to Clwb Yr Efail from the Community Development fund, however, the Community Development Fund usually requires the applicant to make a presentation and is used for larger grants which are typically allocated for projects. Members felt it necessary to have terms of reference drawn up for the Community Development Fund as soon as possible to avoid further confusion over the use of this fund.

RESOLVED that:

- Clwb Yr Efail are awarded a grant of £3200.00 to come out of the Grant fund.
- The Community Development Fund Terms of Reference is placed on a future Agenda.

Councillors P Hart, E Leighton-Jones, T James & J Vaughan re-joined the meeting.

25. The Public Sector Deposit Fund

Councillors received details to remove 2 past Mayors who are no longer Members of the Town Council from the Public Sector Deposit Fund signatory list and to add the current Mayor to the list of signatories.

RESOLVED that the Mayor, Councillor Edwards is added to the list of signatories and the 2 past Mayors are removed.

26. Street Lighting Maintenance Works - Lancaster Square – Conwy

Councillors received information regarding the proposal by Conwy County to replace 2 street lighting units in Lancaster Square with new LED road lighting equipment as the components to maintain the existing old heritage units are obsolete. Concerns were raised regarding the difference in light that LED lighting would have in the area, and any changes from the old heritage unit to a modern LED unit may have on the conservation area.

RESOLVED that the Town Clerk respond to R Cochran, Street Lighting Manger, CCBC with the concerns and to ask for any comments made by the Conservation Officer Mr Huw Davies.

27. Volunteers for Town Council events

Councillors were advised that the number of volunteers at Town Council events is very low. Councillors were asked to actively find new volunteers from local groups in their community and from groups who may have received grants in the past. Councillors were happy to ask local groups but it was felt that the Councillors could not ask groups who have received grants and that this could be a request on the letter that accompanies the cheque to successful grant applicants.

RESOLVED that the Grant Letter includes a paragraph asking for groups to help with volunteering at Town Council events.

28. Guildhall Office IT System – B2 Presentation follow up

The agenda item was deferred.

29. Civic Sunday Donation

RESOLVED that the following donation is approved: Conwy Camera Club - £30 donation

30. Stand for the Mace

Councillors were informed that the Mace stand was broken following Civic Sunday. A local Youth Shedz group have offered to make a replacement stand using donated 400year old oak by a local furniture restorer. The group would then like to present the stand to the Town Council and have photos of the presentation. Councillors would like to give the group exact specifications for the stand including velvet casing for the mace to sit on. It was suggested that a Councillor meets with the group leader to discuss further. Councillors also suggested repairing the old Mace stand to use as a spare to take over to the Church, and that the new stand resides at the Guildhall. Councillors were happy to support the Youth Shedz group. RESOLVED that the offer from Youth Shedz to make a new Mace stand is accepted.

31. Approval of Payments

RESOLVED that the following payments are approved:

a) Conwy County Borough Council - Annual Building Insurance Premium - 1/04/19 - 31/03/20
£3904.73

b) One Voice Wales - Training N Flint (02.07.19) / Training N Flint, R Lees, H Roberts, S Cotton
(09.07.19) / Training G Willetts (16.07.19) – Total £240.00

Along with the additional payments:

c) R. A. Slater – Guildhall and Bus Shelter Windows to 26/7/19 - £170.00

d) Conwy County Borough Council – Playing Out Sessions 2019 - £3900.00

32. List of Cheques

RESOLVED that the list of Cheques Sheet 423 is approved as tabled (Schedule C).

Councillors discussed the Budget headings for the Conwy River Festival, Bro Celynnin Ministry Area, Friends of St Agnes Road Cemetery and All Saints Church Deganwy and were concerned that the funds were not coming out of the correct funds. It was suggested that the Town Clerk look at the Budget headings for these grants to see if they are being allocated from the correct funds and that the Councillors are updated on the rialtas Budget headings at a future Meeting.

33. Questions to Chair / Town Clerk

There were no questions.

34. Mayoral Announcements

The Mayor has attended Abergele and Rhyl Civic Sundays which were very good. The Mayor enjoyed a performance by the Philippine Doctors Band at the Rhyl Civic Sunday, they played excellently. The Mayor enjoyed the River Cruise at the River Festival Weekend, although the weather was a little rough it was enjoyed by all those who attended, the Mayor thanked the organisers of the boat trip. The Mayor enjoyed the concert performed by Conwy Orchestra, it was an excellent start to the Conwy Music Festival. The Mayor wished thanks to all who attended his Civic Sunday and to the Staff for making it a special day. The Mayor raised £240.00 for his charities plus the money raised by donations for the floral displays.

35. Twenty Minutes - Questions from the Residents

There were no questions from residents

There being no further business the meeting was closed at 7:50pm