

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
TOWN COUNCIL MEETING**

29th July 2019

To: The Town Mayor & Councillors

Dear Mr Mayor & Councillors

You are summons to the meeting of the **Town Council on Monday 5th August 2019 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Prayers

2. Apologies

To receive apologies for absence.

3. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

4. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 22nd July 2019.
- To receive and approve the minutes from the Extraordinary Meeting of the Council held on 17th July 2019.
- To receive and approve the minutes of the Finance Committee held on 22nd July 2019.

5. Questions on the Minutes

6. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

7. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached).

8. Planning

a) Planning Applications

To consider and comment on the planning applications (There are no planning applications).

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule B attached)

9. Clwb Yr Efail

To receive a grant application in relation to the Community Development Fund (to be tabled)

10. The Public Sector Deposit Fund

To change authorised signatories on the account

11. Street Lighting Maintenance Works - Lancaster Square – Conwy

To receive details from the Town Clerk (emailed 30/7/19)

12. Volunteers for Town Council events

To receive information from the Town Clerk

13. Guildhall Office IT System – B2 Presentation follow up

To discuss the follow up from the presentation by N Hopkins B2 Business Systems

14. Civic Sunday Donation

To approve the following donation

- a) Conwy Camera Club - £30 donation

15. Stand for the Mace

To receive details from the Town Clerk regarding a replacement stand for the Mace as the current stand is broken following Civic Sunday.

16. Approval of Payments

To approve the following payments:

- a) Conwy County Borough Council - Annual Building Insurance Premium - 1/04/19 - 31/03/20 - £3904.73
- b) One Voice Wales - Training N Flint (02.07.19) / Training N Flint, R Lees, H Roberts, S Cotton (09.07.19) / Training G Willetts (16.07.19) - £240.00

17. List of Cheques

To approve list of cheques no. 423 (to be tabled)

18. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given

19. Mayoral Announcements

20. Twenty minutes to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest.