

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
SPECIAL MEETING OF THE COUNCIL**

30<sup>th</sup> December 2019

**To: The Town Mayor & Members**

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 6<sup>th</sup> January 2020 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**3. Christmas De-brief**

To discuss the events held over the Christmas period

To discuss any other matters relating to Christmas

To agree payments to participants

**4. Minutes**

- To receive and approve minutes of the Special Meeting of the Council held on the 23<sup>rd</sup> December 2019.

**5. Questions on the Minutes**

**6. Report Back**

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

**7. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**8. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached)

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

**9. Budget and Precept 2020/21**

To receive details from the Town Clerk (Schedule D)

**10. Guildhall Computer Systems Update with SSD'S**

To receive details from the Town Clerk (Schedule E)

**11. Defibrillator in Llandudno Junction**

Chaps amateur theatre group have bought a defibrillator for public emergency use in Llandudno Junction. To receive further information regarding the defibrillator and to discuss placing the notice in the notice board (Schedule F).

**12. Approval of Payments**

To approve invoices received for payment:

- a) Cash for N.W.E.M Medical Cover - Christmas Eve Event - Balance Payment - £500.00
- b) Maxplant - Hire of 3 x Generators Christmas Eve 2019 - £675.00 plus VAT
- c) Contact Radio Communications Ltd - Radio Hire - Christmas Eve Event 2019 - £97.00 plus VAT
- d) Bebbington & Wilson Ltd - 60% Final Payment for 2019 Festive Lights Installation - £6,630.25 plus VAT

**13. List of Cheques**

To approve list of cheques no. 434 (to be tabled)

**14. Questions to Chair / Town Clerk**

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.