

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 7th AUGUST 2017

Present: Councillors – B Chapman (Mayor), S Cotton (Deputy Mayor), T James, H Roberts, A James, G Edwards, M Priestley, T Hughes, J Vaughan, D Hale, B James, E Leighton-Jones, P Hart, V Macdonald.

In Attendance: The Town Clerk, Mrs Helen Barritt

Prayers: The Mayor's Chaplain opened the Meeting with prayers.

Apologies: Councillors S Barber-Bailey, T Lewis & E Hughes

Declarations of Interest – Code of Local Government Conduct: None

Minute Number

26. Minutes

- Minutes of the Extraordinary Meeting of the Council held on 5th July 2017
RESOLVED that the minutes are approved
- Minutes of the Civic Committee meeting held on 24th July 2017
Minute 13, Civic Sunday 2017 – “Cor Maelgwn Cymru” should be amended to “Côr Meibion Maelgwn”
Minute 16, WW1 Commemoration Events – “Llandudno Museum” is amended to “Llandudno Home Front Museum”
RESOLVED that, subject to the above amendments, the minutes are approved
- Minutes of the Special Meeting of the Council held on 24th July 2017
RESOLVED that the minutes are approved
- Minutes of the Extraordinary Meeting of the Council held on 31st July 2017
RESOLVED that the minutes are approved

27. Questions on the Minutes

- **Minutes of the Civic Committee held on 24th July 2017**
Minute 1, Mayoral Inauguration & Civic Sunday Dates for 2018
The Mayoral Inauguration will be held on the evening of 21st May 2018 & Civic Sunday will be held on 24th June 2018
- **Minutes of the Special Meeting of the Council held on 24th July 2017**
 - Minute 75a, Christmas Committee meeting held on 3rd July 2017
Councillor T Hughes brought in the elf's costume
 - Minute 81, Development of the Walking & Cycling Network in Rural Wales: Conwy Cob to Llandudno – Survey
The Town Clerk reminded Councillors to complete the survey
 - Minute 83 – North Wales Fire & Rescue Authority – Developing the Fire & Rescue Service for the Future
Councillor A James had submitted the response on behalf of the Town Council
 - Minute 94, Kingdom Security
The Town Clerk read out a reply from P Brown, Head of Regulatory & Housing Services, CCBC stating that the County Council will be undergoing a public consultation exercise shortly in relation to new Public Space Protection Orders which are to replace Dog Control Orders. He

felt that Officers would have nothing further to add pending the outcome of the forthcoming consultation.

The Town Clerk informed Councillors that she had written to Councillor Baker, Cabinet Member for the department to invite him to address the Town Council on dog fouling issues & had then extended the remit to Kingdom Security. Councillor Baker had passed on the request to Mr Brown.

28. Town Clerk's Report

Members received a report from the Town Clerk (Schedule A attached) with the following additions:

- a) Temporary Traffic Regulation - Bryn Pydew Road, Bryn Pydew, junction to Pydew Road to junction of Pen Y Bryn Road, 15/8/17 to 17/8/17, Welsh Water Work
- b) Work Welsh in the Third Sector, National Centre for Learning Welsh, National Eisteddfod, Anglesey, 8/8/17, 10:30am to 11:30am & 10/8/17, 1:15pm at Dewi Sant/UWTSD stand

29. Planning

a) Planning Applications

Councillors considered and commented on the planning applications as shown on the attached Schedule B

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council

c) Llys Marl – Beech Developments (NW) Limited

Councillors discussed the presentation they had received on the Consultation Before Applying for Planning Permission for a proposed development of 52 dwellings at Llys Marl, corner of Marl Lane & A470, Deganwy.

RESOLVED that the following response is made:

“Councillors are concerned about the following in the proposal:

- overdevelopment of the area
- highways implications as the road into the proposed development is very close to the roundabout on the A470
- pressure on local infrastructure – schools & medical services
- pollution & noise from the A470 affecting residents on the proposed development
- the impact on a registered historical landscape”

30. North Wales Walled Towns Friendship Circle

Councillors were informed that the Circle wished to make an Expression of Interest for Heritage Lottery Funding under the Great Places Scheme. This would be in partnership with Cadw, the County Councils & other interested parties. It had been felt at a meeting of the Circle & Associates that Harlech should be included to give the bid more weight but the Tourist Association in Harlech will be putting forward their own bid.

The funding would be used to set up a project similar to that of the Irish Walled Towns Network, to hire a Project Manager to administer projects & seek other funding.

RESOLVED that the Expression of Interest is supported

31. Open Doors 2017

Councillors received the latest rota for the event. Volunteers were still require to open & close up & to steward between 2pm & 4pm on the Sunday

32. Active Travel Act (Wales) 2013 – INM Routes Consultation

Councillors received details of the consultation

RESOLVED that the Council considers the consultation & Councillors circulate it to residents

33. BS 5709 Gaps, Gates & Stiles

Councillors received details of the consultation

RESOLVED that Mrs Norwood is sent the details & invited to comment

34. Post Offices in the Community

Councillors received an update on the provision of post offices in the community.

Deganwy & Llandudno Junction are both being advertised on the Post Office website. Deganwy has the added complication in that the building is up for sale.

Conwy is no longer on the website & it is understood that 2 people are interested in it.

The Mayor thanked Councillor Hale for his interest.

35. North & Mid Wales Association of Local Councils

RESOLVED that the Town Clerk circulates the minutes of the Annual Meeting & Quarterly Meeting held on 14th July 2017

36. Strengthening Key Relationships Between Town & Community Councils & Local Authorities

Councillors received notes from the meeting held on 20th July 2017

37. Welsh Government Consultation – Electoral Reform in Local Government in Wales

Councillors received details of the consultation

RESOLVED that the Council considers the consultation

38. Guildhall Broadband

The Town Clerk informed Councillors that she had been advised by the IT consultant that the Town Council should upgrade to fibre broadband

RESOLVED that the Town Council upgrades to fibre broadband

39. Guildhall Role of Honour Board

Councillors received a quote to update the Role of Honour Board from Conwy Signs. To update 3 names will cost £30.00. A full refurbishment of the board would be £150.00

RESOLVED that the board is updated with 3 names only at a cost of £30.00

40. Mayoral Business Cards

Councillors received a quote for the design & printing of business cards for the Mayor from d2p. 200 cards will cost £110.00 & 500 cards £125.00

RESOLVED that the card does not include the name of the Mayor, other quotes are obtained & that the cheapest quote is accepted

41. Use of Guildhall

The Mayor requested the use of the Guildhall on 21st October 2017 to hold a function for International Day

RESOLVED that the request is granted

42. Approval of Payments

RESOLVED that the following payments are approved for payment:

- a) Trilo-Byte Computer Services – Renewal of AVG Antivirus Licence for 2 Years - £45.00
 - b) Supertemps – Temporary Staff, 17/7/17 to 23/7/17, 20 hours @ £12.87 - £257.40 plus vat
 - c) Viking – Stationery - £123.67 plus vat
 - d) A.Slater – Guildhall & Bus Shelter Windows, 4 weeks to 28/7/17 - £170.00
- along with the following additional invoices:
- e) Supertemps – Temporary Staff, 24/7/17 to 30/7/17, 20 hours @ £12.87 - £257.40 plus vat

f) S.Allardice – Councillor Expenses for 2016/17 - £62.45

43. Cash Payments

There were no cash payments

44. List of Cheques

RESOLVED that the list of cheques no. 372 is approved (Schedule C)

45. Mayoral Announcements

The Mayor said that he had attended a number of events over recent weeks including Civic Sundays. He was grateful to fellow Councillors for helping to host the Japanese visitors at the Guildhall. As President of CHAPS, he had attended the AGM. He had also enjoyed the Conwy Town Orchestra's concert & the final concert of the Conwy Classical Music Festival

46. Questions from the Residents

There were no questions from residents

47. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

48. Public Liability Claim

The Town Clerk reported that she had received correspondence from the insurance company regarding the claim. The insurance company had advised that the claim should be settled out of court as it would be difficult to defend the claim as regular inspections had not been carried out. Councillors discussed the need for regular inspections & policies. The Town Clerk said that she was in the process of setting up regular inspections
RESOLVED that the claim is settled by the insurers

There being no further business the Meeting was closed at 7:50pm