

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 8th JULY 2019**

Present: Councillors - E Leighton-Jones (Deputy Mayor & Chair), G Edwards (Mayor), P Hart, T James, C Ryan, S Barber-Bailey, G Willetts, M Craven, J Vaughan, J Rooney, S Cotton, T Hughes, V Macdonald

**In Attendance: Natasha Flint, Town Clerk & Responsible Financial Officer
Rachel Lees, Assistant to the Town Clerk
Mr Jack Owen, Student**

Apologies: Councillors B Chapman, M Priestley, E Roberts, H Roberts

Declarations of Interest – Code of Local Government Conduct:

Agenda item 8a. Planning Application 0/46426 – Councillor T Hughes knows the applicant.

Agenda item 11. Letter of Support – Councillor S Cotton is employed by Mr Bebb MP

Agenda item 17f. Approval of Payments – Councillor J Rooney is receiving the Cheque.

The Chair gave her best wishes and condolences to Councillors H Roberts and E Roberts at this sad time.

35. Minutes

- Minutes of the Town Council Meeting held on 24th June 2019
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Christmas Committee held on 26th June 2019
RESOLVED that the minutes are ACCEPTED and APPROVED

36. Questions on the Minutes

Town Council Meeting

- a) Minute 6. Party in the Park

Members were informed that the event will not be going ahead.

- b) Minute 13. Councillors Social Fund

Members were reminded to contribute towards the fund.

37. Report Back

John Ronald Cunningham Trust Fund

Councillor T James gave a report back from the Meeting held on 8th July 2019. There will be an opportunity for Members to become a Trustee at the next meeting. The Town Clerk was thanked for her hard work.

Conwy Harbour Advisory Committee

Councillor C Ryan gave a report back from the Meeting held on 2nd July and informed members that the Chair was Councillor J Vaughan and Mrs M Meldrum was Vice Chair.

Town and Community Councils Forum

The Mayor gave a brief report on the meeting held last month.

Ysgol Awel Y Mynydd

Councillor T Hughes gave a brief report on the latest Governors Meeting.

Conwy Town Orchestra

Councillor V Macdonald informed Members that the concert is being held on 20th July at St Mary's Church, Conwy.

38. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached)

Councillor T Hughes left the meeting during discussions on planning application 0/46426

39. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council (Schedule C)
The decisions were NOTED.

40. Conwy Rocks Festival

The Town Clerk gave an update regarding correspondence with the organiser of the event. The Town Clerk was thanked for the response given.

41. Llandudno Junction Post Office

Members were informed that the Llandudno Junction Post office will be moving 3 doors away. And Members were reminded complete the online consultation.

42. Letter of Support

Members received a request for a letter of support from Mr Guto Bebb MP regarding a request for warning signs to be placed by the archway on Llanrwst Road to inform the public that the route is not suitable for pedestrians or to direct pedestrians to the alternative safe subway from Morfa Bach car park. Also, to discuss if there is an opportunity to having lights under the railway bridge.

RESOLVED that a letter is written thanking Mr G Bebb for his letter and to inform him that after a lengthy and valuable discussion on the subject the Town Council feel they cannot support his letter.

43. One Voice Wales Membership – Councillor Nomination

Members received a welcome letter and nomination form for a Councillor representative to attend the quarterly Area Committee Meetings.

RESOLVED that Councillor G Willetts is nominated to be the representative.

44. Wales in Bloom 2019

Members discussed final arrangement for Wales in Bloom 2019. Members were asked to arrive at the Guildhall for 9.30am 10/7/19 wearing robes. Members discussed having planters by the front door of the Guildhall. It was agreed that the Town Clerk would make the presentation to the judges.

RESOLVED that Councillor V Macdonald purchase planters.

45. Guildhall Cellar – Rubbish Clearance

Members were informed that there was a lot of rubbish in the Guildhall Cellar and asked that it be removed.

RESOLVED that the Town Clerk and the Deputy Mayor sort through the rubbish and arrange for its removal.

46. B2 Business Systems

The Town Clerk informed Members that the Office IT System was experience difficulties at peak times during office hours, the Town Clerk has been in talks with B2 Business systems who supply the printer/copies to find a solution for the difficulties faced. The Town Clerk informed Members that B2 Business Systems would like to come and present to Council regarding upgrading the system to stop the problems form occurring.

RESOLVED that B2 Business Systems are invited to present to Council and that the Town Clerk obtains 3 quotes for the Computer Systems once B2 have presented.

47. National Eisteddfod 2019

Members received information regarding the upcoming Eisteddfod.

RESOLVED that the Town Clerk applies for the posters and flags to display through the Community.

48. Approval of Payments

The Town Clerk informed Members that the following payments had been placed on the agenda in error as they had previously been approved.

- a) Conwy Chamber of Trade - Guildhall Flags & Flag Poles - £98.80
- b) Mr J Rooney – Deganwy Notice Board Repair Equipment – £26.98
- c) R A Whiteley – Installation of Solar Bench £565.00
- d) CCBC - 4 x Gladstone Benches Inv No. ER/243828330 - £2,322.03 plus VAT

RESOLVED that the following payments are approved:

The Town Clerk informed Members that she did not attend the OVW Area Meeting and therefore the mileage was as follows:

- a) N Flint - Mileage of 73.2 miles @.45p per mile to OVW Course - Mold - £32.94
- b) One Voice Wales – Staff & Councillor Training 11th & 25th June 2019 - £160.00
- c) Viking – Office Stationery - £121.79 plus VAT
- d) Benards Gallery - New Mounting for Cllr. S Cotton Mayoral Picture - £14.00 plus VAT

Along with the following additional items:

- e) Viking – Stationery- £76.96 plus VAT
- f) N Flint - Mileage of 23.6 miles @ .45p per mile to OVW Course – Abergele - £10.62
- g) Petty Cash - £165.27
- h) BT - Guildhall Telephone - 01.07.19 - 30.09.19 - £52.74 plus VAT
- i) BT - Guildhall Broadband - 01.04.19 - 30.06.19 - £113.43 plus VAT
- j) R. A. Slater - Guildhall & Bus Shelter Windows, 4 Weeks to 28.06.19 £170.00

49. List of Cheques

RESOLVED that the list of cheques 421 as tabled, is approved for payment (Schedule D)

50. Questions to Chair/Town Clerk

The Chair Councillor E Leighton-Jones (Deputy Mayor) reminded Members to respond to the Civic Assistant/ Events Co-ordinator's emails regarding the river cruise and Civic Sunday.

51. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 3d, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

52. Staff Committee

Minutes of the Staff Committee held on 24th June 2019

RESOLVED that the minutes are ACCEPTED and APPROVED

53. Questions on the Minutes

There being no further business the meeting was closed at approximately 8:00pm