

CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 9th JULY 2018

Present: Councillors – S Cotton, (The Mayor), G Edwards (Deputy Mayor & Chair), P Hart, V Macdonald, T Hughes, H Roberts, T James, E Roberts, G Willetts, E Hughes, E Leighton-Jones, M Priestley, S Barber-Bailey, J Rooney

In Attendance: R Lees, Assistant to the Town Clerk
P Thomas, Head of Ysgol Porth Y Felin

Apologies: J Vaughan, T Lewis, B Chapman

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 7a – Planning Applications – Councillor Priestley is a member of Conwy County Borough Council Planning Committee

Agenda Item 7a, Planning application 0/45260 – Councillor G Edwards is a board member of Catrefi Conwy.

45. St David's Day 2019

Members received a presentation from Mr P Thomas regarding a St David's Day Parade, involving local Schools along with the Town Council to celebrate welsh culture and heritage on St David's Day. It was suggested that a small working party is formed by the School and Members are invited to join. Mr P Thomas is invited to come back to a future meeting once the working party is formed and ideas are put in place.

RESOLVED that the item is put on a future agenda to discuss ideas for the event.

Mr P Thomas left the meeting at this juncture.

46. Minutes

- Minutes of the Staff Committee Meeting held on 14th June 2018.
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Town Council Meeting held on 25th June 2018.
RESOLVED that the minutes are ACCEPTED and APPROVED

47. Questions on the Minutes

Town Council Meeting held on 25th June 2018.

- Minute 16. Open Doors

Members were informed that Open Doors will be held on 8th & 9th September 2018. The Civic Assistant/Events Co-ordinator will set up a working party.

- Minute 18. Staffing Issues

Councillors asked that the minute be amended to include discussion & resolutions.

As the discussion was confidential it could not be publicised under the minute.

The Mayor has kept a record of the minute and will keep members up to date in due course.

Councillor V Macdonald left the meeting at this juncture.

48. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached) with the following additional items:

- a) Pensychnant National Garden Scheme – 22 July 2018 10am -5pm. Adults £3.50 Children free.
- b) Chris Packham's UK Bioblitz – Pensychnant Nature Conservation Centre. 20th July, 8am – 8pm – Chris Packham expected 9.30am - 11am.
- c) OneVoice Wales Conference. 29th September 2018. "The future role of Community and Town Councils" Registration from 9.30am. Royal Welsh Showground, Llanelwedd, Builth Wells, LD2 3SY.

49. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

The Chair left the meeting during discussions on planning application O/45260, the Vice Chair took the Chair.

b) Planning Decisions Issued

Members received list of planning decisions issued by Conwy County Borough Council

c) Planning Appeal Decision

Members RECEIVED and NOTED the Appeal notice

d) Conwy Replacement Local Development Plan (2018-2033)

Members RECEIVED and NOTED the LDP details

50. Mayor of Himeji Visit

The Mayor gave a report on the event. Members were informed that the event was very successful and the Mayor of Himeji enjoyed the whole weekend. Members discussed thanking all that were involved with the event, Councillors B Chapman and V Macdonald are to be thanked also. Feedback was noted for future events. RESOLVED that the Mayor write thank you letters to all involved with the event that was held at the Guildhall.

51. North Wales Walled Towns Friendship Circle

Members received a report from Councillor H Roberts on the quarterly meeting held on 27th June 2018.

Councillor T Hughes left the meeting at this juncture

52. Conwy Town Guide

Members received a report from the working party meeting held on 4th July 2018.

RESOLVED that the minutes from the working party meeting along with the photographs from Councillor G Willetts are circulated to all.

53. General Data Protection Regulations

Members discussed the regulations.

RESOLVED that the agenda item is looked at once the new Town Clerk starts.

54. 10th Edition of the Charles Arnold Baker Publication

Members were given details of the publication.

RESOLVED that the publication is purchased from Lexis Nexis at a 50% reduction cost of £53 plus £7 postage and packaging.

55. Civic Sunday 2018

Members approved donations to the following:

- a) St Mary's Church Hall - £50 donation
- b) Camera Club - £30 donation
- c) Steward - K Rogers - £10 donation

The Mayor thanked everyone who took part in Civic Sunday and thanked the staff for all their hard work. The Chair also thanked the staff for their work.

56. Town Clerk Computer

Members were informed that the newly appointed Town Clerk will need a laptop. A quote of £940 was given from the current computer provider.

RESOLVED that the Assistant to the Town Clerk gets 3 quotes.

57. Approval of Payments

RESOLVED that the following payments are approved:

- a) R. A. Slater – Guildhall & Bus Shelter Windows 4 weeks ended 29/6/18 - £170.00
along with the following additional payments:
- b) British Telecommunications Plc. Guildhall Alarm 3/4/18 to 29/6/18 - £52.74 plus vat

- c) Viking – Stationery - £77.78 plus vat
- d) Neil Dalrymple – Ceramic Dragon Gift for Himeji Mayor £175.00

58. Cash Payments

RESOLVED that the list of cash payments 112 as tabled, is approved for payment (Schedule C)

59. List of Cheques

RESOLVED that the list of cheques 393 as tabled, is approved for payment (Schedule D)

The chair allowed the following agenda items as a matter of urgency

60. Guildhall Rubbish

Members discussed the option to have a refuse collection at the Guildhall as the rubbish has increased in quantity of the last few years.

RESOLVED that a contract with CCBC trade waste is arranged.

61. Conwy Civic Hall

Members discussed a recent letter written by Councillor V Macdonald regarding the use of the Civic Hall.

RESOLVED that:

- the Chair circulate the letter along with further information regarding the Civic Hall to all Members.
- The item is put on a future agenda.

There being no further business the meeting was closed at approximately 8:33pm