

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
TOWN COUNCIL MEETING**

2<sup>nd</sup> December 2019

**To: The Town Mayor & Councillors**

Dear Mr Mayor & Councillors

You are summons to the meeting of the **Town Council on Monday 9<sup>th</sup> December 2019 at 6.30pm,** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Prayers**

**2. Apologies**

To receive apologies for absence.

**3. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**4. Youth Shedz Cymru**

To receive a presentation from Scott Jenkinson from Youth Shedz to introduce themselves to the Councillors. "They have done some amazing work in Rhyl and Abergelge to help youths and reduce ASB issues and are looking to set up a group in Llandudno Junction and will be looking for support and funding through Police, local Councils and other agencies".

Youth Shedz will also be presenting the Mace Stand they have made for the Town Council.

**5. Minutes**

- To receive and approve the minutes of the Finance Committee Meeting held on the 18<sup>th</sup> November 2019. (to be tabled)
- To receive and approve the minutes of the Special Meeting of the Council held on 25<sup>th</sup> November 2019.

**6. Questions on the Minutes**

**7. Report Back**

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

**8. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached).

**9. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached).

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council (There are no planning decisions)

**10. Christmas Events 2019**

- a) To receive and approve the following risk assessments:
  - i) Small Christmas Trees on the Guildhall (to be tabled)
  - ii) Christmas Trees in the Communities and Castle Bank (to be tabled)
- b) To discuss all other matters regarding the Christmas Events.

**11. Nalc Model Contract – Additional Statutory Leave Entitlement**

To receive details of the Model Contract in relation to the above (Schedule C)

**12. Guildhall Committee Terms of Reference**

To approve the amendment to the Terms of Reference (Schedule D)

**13. Celebration Dinner for Himeji Delegation**

To approve payment for the contribution towards the dinner held on 7/11/19 (Schedule E)

**14. Working Party for Wales in Bloom 2020**

To discuss setting up a working party.

**15. Approval of Payments**

To approve the following payments:

- a) PPL PRS Ltd – Music Licence for Events 25/08/19 to 24/08/20 - £464.91 plus VAT

**16. List of Cheques**

To approve list of cheques no. 432 (to be tabled)

**17. Questions to Chair / Town Clerk**

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given

**18. Mayoral Announcements**

**19. Twenty minutes** to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest.