

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 10th JULY 2017**

Present: Councillors – B Chapman (Mayor), S Cotton (Deputy Mayor), T James, M Priestley, S Barber-Bailey, D Hale, J Vaughan, E Leighton-Jones, V Macdonald, H Roberts, P Hart, T Hughes, B James, T Lewis, G Edwards

In Attendance: Dr. L Phillips, Conwy Post Office

Apologies: Councillors: E Hughes & A James

Declarations of Interest – Code of Local Government Conduct: None

Minute Number

*The Chairman welcomed Councillors B James & Lewis to their first meeting following their co-option
With the permission of the Chairman, the order of the agenda was changed*

54. Post Office Facilities in the Community

Members received a report on the meeting held with Ms Williams, Network Operations Manager – North Wales, Post Office, held on 5th July 2017 regarding the future of post offices in the community.

Conwy Post Office is currently up for sale & the Post Office are hoping that the Town Council will be involved in finding alternatives should no buyer be found. Members are concerned that there are not many premises large enough to host a facility. The town is very busy with tourists & needs a “main” post office but the footfall & retail side must make it viable.

RESOLVED that a public meeting is arranged & press release is put together

Dr. Phillips left the meeting at this juncture

55. Minutes

- Minutes of the Town Council meeting held on 26th June 2017
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Staff Committee held on 3rd July 2017
RESOLVED that the minutes are ACCEPTED and APPROVED

56. Questions on the Minutes

Town Council Meeting held on the 26th June 2017

a) Minute 8 – Proposed Changes to Parking Restrictions

The Town Clerk had obtained estimates for planters at £100 per planter. She was concerned that, unless they were secured they could be stolen or vandalised. Members felt that there was not enough space between the benches for planters & were informed that the Square is to be cleaned by power-hose & benched repaired.

b) Minute 13 – Training on Code of Conduct

Members were informed that the County Council will not be offering further training sessions but will be forwarding the notes to the Town Clerk to carry out training

57. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached)

58. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

RESOLVED that for application 0/44129, the Town Clerk contacts Network Rail to have the weight limit sign put back on the bridge

b) Planning Decisions Issued

There were no planning decisions issued by Conwy County Borough Council

59. uPVC Windows in Conwy & the Colour of Conwy Bridge

Members received correspondence from the Senior Conservation Officer, Conwy County Borough Council regarding the issue of uPVC windows in Conwy, a conservation area & the colour Conwy Bridge has been painted following renovation.

Regarding the windows, since 1976, any changes to buildings within the conservation area requires consent. Until 2008, this had not been monitored. After 4 years the windows become lawful & nothing can be done. The County Council is in the process of redrafting directives to increase the protection & hopes that the Town Council will play a role in monitoring.

As regards the Bridge, there is no consent procedure on painting but the contractors were advised to seek professional advice on the colour. The Senior Conservation Officer believed there has been a mistake with the mixing of the colour.

RESOLVED that a letter is written to the Chief Executive, Senior Conservation Officer & Project Manager, CCBC stating that as the Bridge has been painted the wrong colour, it should be repainted as it is of international significance & should not stand out in the view of the Castle.

60. North Wales Walled Towns Friendship Circle

Members received a report on the European Walled Towns Management meeting held on 29th June 2017

61. Conwy River Festival

Members received a request for grant funding for the 2017 Festival

RESOLVED that a grant of £1,500 is awarded

62. Recycling Street Bins

Members discussed the provision of recycling bins in the community.

RESOLVED that a letter is written to the Head of Neighbourhood Services, ERF, CCBC to ascertain the plans for the provision of recycling facilities in Conwy. The units need to be in-keeping with the town

63. Replacement & Relocation of Litter Bin in Conwy

Members received a request from ERF, CCBC regarding the location for a bin in High Street, Conwy

RESOLVED that Councillors should visit the site with the officer

64. Conwy Harbour Advisory Committee

Members received a report on the meeting held on 5th July 2017.

The Harbourmaster is now responsible for the Events Space on Conwy Quay

Councillor Vaughan left the meeting at this juncture

65. McKinley Road, Llandudno Junction

Members received a report on a meeting with CCBC officers regarding the land on McKinley Road, Llandudno Junction. CCBC would like the Town Council to purchase the land.

RESOLVED that the Town Council does not accept the offer to purchase the land

66. Cyngor Ar Bopeth Cylch Conwy District Citizens Advice Bureau

Members received a report on the general meeting held on 11th May 2017. A hard copy of a report is on the Chamber table in the Guildhall

67. Insurance Renewal

Members received 3 quotes for the renewal of the insurance cover. The quotes are for 3 years:

Zurich Municipal £2,638.94

Came & Co. £2,597.54

AON £4,277.48

RESOLVED that as Zurich Municipal are the current providers & there are 3 ongoing claims, the quote from Zurich Municipal is accepted

68. Representations on Outside Bodies

RESOLVED that the following Members will represent the Town Council on:

- a) North & Mid Wales Association of Local Councils – Councillor B James
- b) Town & Community Councils Forum – Councillor T Lewis

69. Presentation to Town Council

Members received a request for the Marketing & Communications Manager, CCBC to present to the Town Council

RESOLVED that the Marketing & Communications Manager, CCBC is invited to make a presentation

70. Approval of Payments

RESOLVED that the following payments are approved:

- a) MAD Sound & Lighting – Repair of Guildhall Sound System - £130.90 plus vat
- b) A.Slater – Guildhall & Bus Shelter Windows, 4 weeks to 30/6/17 - £170.00

Along with the following payments:

- c) British Telecommunications plc – Guildhall Alarm, 1/4/17 to 30/6/17 - £52.74 plus vat
- d) Daisy Chain – 2 Bouquets for the Mayoral Inauguration - £50.00

71. Cash Payments

There were no cash payments

72. List of Cheques

There was no list of cheques

There being no further business the meeting was closed at 8:25pm