

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
MINUTES OF THE TOWN COUNCIL MEETING  
HELD ON MONDAY 11<sup>th</sup> MARCH 2019**

**Present: Councillors – S Cotton (Mayor & Chair), G Edwards (Deputy Mayor & Vice-Chair), G Willetts, P Hart, S Barber-Bailey, T James, J Rooney, E Leighton-Jones, C Ryan, B Chapman, J Vaughan, M Priestley**

**In Attendance: Town Clerk, Natasha Flint  
Assistant to the Town Clerk, Rachel Lees**

**Prayers: The Mayor’s Chaplain lead the Prayers**

**Apologies: Councillors V Macdonald, T Hughes, H Roberts, E Roberts**

**Declarations of Interest – Code of Local Government Conduct:**

Agenda Item 8a - Planning Applications – Councillor Priestley is a member of Conwy County Borough Council Planning Committee

**Minute Number**

**104. Minutes**

- Minutes of the Civic Committee Meeting held on 6<sup>th</sup> February 2019  
RESOLVED that the minutes are ACCEPTED and APPROVED with the following addition – Councillor P Hart added to apologies.
- Minutes of the Extraordinary Meeting held on 20<sup>th</sup> February 2019  
RESOLVED that the minutes are ACCEPTED and APPROVED with the following addition – 3. Grant Applications – RESOLVED that: Grant applications for works over £2000 are to obtain 3 Quotes.
- Minutes of the Special Meeting of the Council held on 25<sup>th</sup> February 2019  
RESOLVED that the minutes are ACCEPTED and APPROVED

**105. Questions on the Minutes**

Minutes of the Civic Committee Meeting held on 6<sup>th</sup> February 2019

- a) Minute 23j. Arrangements for Mayoral Inauguration 2019 – Councillors were informed that the Past Mayor is usually the Meeter and Greeter. It was also discussed that the Mace Bearer should still be the M/C but that the Civic Assistant gives the Mace Bearer assistance with parts of the script.

RESOLVED that a Civic Meeting is held to discuss the matter in more detail.

Minutes of the Extraordinary Meeting held on 20<sup>th</sup> February 2019

- a) Minute 3. Grant applications – Councillors felt that the terms of reference for grant applications needs to be discussed at a future Finance Committee Meeting.

RESOLVED that the matter is discussed at a future Finance Committee Meeting.

Minutes of the Special Meeting of the Council held on 25<sup>th</sup> February 2019

- a) Schedule B – Planning Applications – 0/45945 – The Town Clerk informed Councillors that the planning officer has emailed to ask if further comments were to be added to the objection.

RESOLVED there was no further comment.

## **106. Report Back**

Councillors discussed the list of outside organisations and looked at which Councillors are representatives at present.

The organisations without representation are as follows:

- Conwy Harbour Advisory – Councillor Colette will be the representative.
- Clwb yr Efail – Leave until AGM
- Bodlondeb Woods Management Advisory Group – Leave until AGM
- Ysgol Porth Y Felin - Leave until AGM

The following organisations are suspended:

- Llandudno Junction Regeneration Scheme
- Conwy Drainage

Councillors received a report back from School Governor, Councillor T Hughes regarding Ysgol Awel Y Mynydd.

Councillors asked if Ysgol Aberconwy has Council representation.

RESOLVED that the Town Clerk checks if Conwy Town Council are representatives.

Councillor T James updated Councillors regarding the status of the John Ronald Cunningham Trust Fund in terms of the applications for grants being suspended currently due to legal technicalities. Councillor T James thanked the Town Clerk for all her efforts and hard work in dealing with the matter and hopes that the legal technicalities will be resolved soon.

RESOLVED that the agenda item is accepted and approved as a recurrent agenda item.

## **107. Town Clerk's Report**

Councillors received a report from the Assistant to the Town Clerk (Schedule A attached)

*Councillor M Priestley left the meeting for the planning applications.*

### **108. Planning**

#### **a) Planning Applications**

Councillors considered and commented on the planning applications as shown on the attached Schedule B

*Councillor M Priestley re joined the meeting.*

#### **b) Planning Decisions Issued**

Councillors RECEIVED and NOTED the list of planning decisions issued by Conwy County Borough Council as shown on the attached Schedule C

## **109. Conwy in Bloom**

Councillor Shari Barber-Bailey informed Councillors that a local resident has voiced her ideas of possibly holding a flower & environment festival in Conwy.

RESOLVED that Councillor S Barber Bailey directs the resident to R Gill, CCBC.

## **110. Recycling Street Bins**

Councillors discussed the need for recycling bins in the Community. Councillors were mindful that providing litter bins increases the servicing required by Conwy County Borough Council and therefore they will need to be consulted. Also, costings for the litter bins will need to be included in the budget and precept.

RESOLVED that:

- in the first instance the Town Clerk obtains costings and speaks with ERF to find suitable locations.
- The item is placed on a future agenda

**111. Urdd National Eisteddfod**

Councillors received a request for a donation towards the Urdd National Eisteddfod.  
RESOLVED that a donation of £50 is awarded.

**112. BDO – General Auditor Wales**

Councillors RECEIVED and NOTED details of the Annual External Audit for Year ended 31st March 2018.  
Councillors congratulated the previous Town Clerk and Staff for work done.

**113. Conwy Mussels**

Councillors were updated on the situation with the Conwy Mussels several Order. The Town Clerk informed Councillors that the application has now been withdrawn. Councillors were informed that Conwy CBC have funded seeding of the beds which is currently taking place and more are planned for the future. Due to the application being withdrawn the grant awarded by the Town Council will no longer be needed.

RESOLVED that the £15,000 grant for the Conwy Mussels is placed back into general reserves.

**114. Update on links with Japan**

Councillor B Chapman gave an update on links with Japan. Locations are being discussed with the County Council for the Cherry Trees, ERF will be happy to dig the holes and provide 6 staff for 2 days to help with the planting. Councillor Chapman informed Councillors that the first Japanese lesson was a success, also that Ysgol Porth Y Felin have now linked with a School in Himeji.

The Deputy Mayor thanked Councillor Chapman for his work and is keen to help with the planting of the Cherry Trees.

**115. 21st Century Schools Deganwy Project Board**

Councillor B Chapman gave an update on the plans to develop the School in Deganwy and suggested a public access building as part of the building.

**116. Book on WW2 in the Borough of Conwy**

Councillors Chapman informed Councillors that a second book has been written by Adrian Hughes. Councillors were asked if they know of any photographs from VE day street parties to let Councillor Chapman know.

RESOLVED that Conwy Town Council publish the book.

**117. Bus services within Llandudno Junction during the 12-week Welsh Water major works.**

The agenda item was deferred.

**118. One Voice Wales Membership**

Councillors were informed that the Town Council is no longer contracted with Aversure and were given details of One Voice Wales Membership. The Membership fee is £2485 per year, however there is a 50% reduction for the first year at a cost of £1242.50. The membership is for 3 years.

RESOLVED to join One Voice Wales at a cost of £1242.50 for the first year and £2485 thereafter.

**119. Nomination for Mayor 2019/20**

It was proposed by Councillor J Vaughan, seconded by Councillor M Priestley, and  
RESOLVED that Councillor G Edwards is appointed as Town Mayor-elect for the Municipal Year 2019/20.  
The Mayor congratulated Councillor G Edwards who thanked the Council for electing him as Mayor.

**120. Nomination for Deputy Mayor 2019/20**

It was proposed by Councillor P Hart, seconded by Councillor G Willetts, and RESOLVED that Councillor E Leighton-Jones is appointed as Deputy Town Mayor-elect for the Municipal Year 2019/20. The Mayor congratulated Councillor E Leighton-Jones who thanked the Council for electing her as Deputy Mayor.

**121. Honorary Bailies 2019/20**

Councillors made nominations for Honorary Bailies 2019/20  
RESOLVED to invite Margaret Norwood and Peter McFadden to become Honorary Bailies.

**122. Approval of Payments**

RESOLVED that the following payments are approved:

- a) Opus Energy – St Mary’s Clock electric – 04/02/19 to 04/03/19 - £11.68 plus vat
- b) Men at Work Wales – Replacing bulbs in Chamber - £40.00
- c) British Telecommunications plc – Guildhall Broadband 01/03/19 to 31/05/19 - £133.90 plus vat
- d) ALCC – Employee advice to SLCC Member – £40.00
- e) SLCC – Annual Membership - £220.00
- f) Keoghs – Legal case re Llewelyn Fountain - £30
- g) Petty Cash Payment - £141.40

**123. Cash Payments**

There were no cash payments

**124. List of Cheques**

RESOLVED that the list of Cheques Sheet 410 is approved as tabled (Schedule D)

**125. Questions to Chair / Town Clerk**

The Town Clerk explained to Councillors the reason for this agenda item to be on all future agendas.  
RESOLVED that the agenda item is accepted and approved as a recurrent agenda item.

*With the permission of the Chairman the order of the agenda was changed*

**126. Mayoral Announcements**

The Mayor attended the Annual Walled Towns Friendship Dinner in Denbigh, the evening was very pleasant and enjoyed by all. The Mayor thanked all those who attended her fundraiser evening on 22<sup>nd</sup> February 2019 and thanked those who gave donations, approximately £600 has been raised for the Mayors Charities. The Mayor enjoyed a Macmillan Lunch at Llandrillo College organised by Mary Meldrum, which was very well attended. The Mayor attended the last service by Reverend Peter Walker on 10<sup>th</sup> March 2019. The new vicar for St Michael's, Llandudno Junction and All Saints, Deganwy will be the Rev Juliet Fraser.

**127. Twenty Minutes - Questions from the Residents**

There were no questions from residents

**128. Confidential Business**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

**129. Hanging Baskets 2019**

Councillors received 3 quotes for hanging baskets 2019. Councillors would like to see examples of hanging baskets from all suppliers before choosing.

RESOLVED that the Town Clerk obtain photographic examples from each supplier and bring the item to the next agenda.

**There being no further business the meeting was closed at 8:45pm**