

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 11th JUNE 2018**

Present: Councillors – S Cotton, (The Mayor), G Edwards (Deputy Mayor & Chair), P Hart, V Macdonald, T Hughes, H Roberts, T James, E Roberts, G Willetts, J Vaughan, S Barber-Bailey, J Rooney

**In Attendance: R Lees, Assistant to the Town Clerk
Alwyn Roberts, Head of Community Delivery, National Eisteddfod of Wales**

Apologies: E Hughes, T Lewis, B Chapman, E Leighton-Jones, M Priestley

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 7a, Planning application 0/45210 – Councillors G Edwards & J Vaughan are board members of Catrefi Conwy.

30. Eisteddfod Proclamation Ceremony 2018

Members received a presentation from Mr Roberts regarding the Ceremony being held on 7th July 2018. Members were all invited to attend the procession and ceremony. Mr Roberts will send further information to the Assistant to the Town Clerk nearer the time. The Chair thanked Mr Roberts for his presentation.

Mr Alwyn Roberts left the meeting at this juncture.

31. Minutes

- Minutes of the Staff Committee Meeting held on 29th May 2018.
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 29th May 2018.
RESOLVED that the minutes are ACCEPTED and APPROVED

32. Questions on the Minutes

Special Meeting held on 29th May 2018.

a) Minute 6b – Planning Decisions Issued

Members were concerned that planning application 0/45148 was not a true reflection of the actual plan. Councillor Hart discussed flaws in the plan and would like to inform the Planning Department, CCBC of the concerns.

b) Minute 8, Planting the Weekly News Roundabout

Members were informed that Wild Bee orchids are growing in the grassed areas, many are within the metre around the edge. Members discussed having information boards put up.

RESOLVED that information boards regarding the orchids is put on a future agenda.

c) Minute 9, 2019 National Eisteddfod of Wales – Proclamation Ceremony

Members were informed that the initial invitation was for the Mayor plus one Councillor, after the presentation this invitation is now for all members.

RESOLVED that the Events Co-ordinator liaise with Elinor from the Eisteddfod with regards to Councillors attendance and obtains further information regarding volunteering.

d) Minute 14, Register of Interests

Members were reminded to fill in the register of interest forms and hand them back in to the office.

33. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached) with the following additional items:

- a) The Original Conwy Pirate Festival – June 16th & 17th in Conwy Town.

- b) Letter of thanks – Bro Celynnin Ministry Area – “Please thank the Councillors for this extremely helpful support which is much appreciated” D A Parry.
- c) Memorandum of Understanding linking the Towns of Conwy & Himeji
Members discussed the Memorandum for the Mayor of Himeji’s visit on 6th July.
RESOLVED the Himeji group is given authority to have 2 copies of the Memorandum mounted and framed for the visit on the 6th July 2018.

34. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

The Chair & Councillor J Vaughan left the meeting during discussions on planning application 0/45210

b) Planning Decisions Issued

Members received list of planning decisions issued by Conwy County Borough Council

Councillors S Barber Bailey & E Roberts joined the meeting at this juncture

35. Town Clock

Members received a report and quotes for repairs to the Town Clock.

RESOLVED that quote 2 is accepted at a cost of £596 plus vat and is funded out of reserves.

36. Review of the Electoral Arrangements for the County Borough of Conwy Draft Proposals

Members discussed the review.

RESOLVED that Members are to respond as individuals.

37. St. David’s Day 2019

RESOLVED that the agenda item is deferred.

38. Conwy River Festival

Members discussed the grant application for £1500 for the Quay Day to be held this year.

RESOLVED that the grant of £1500 is awarded providing the Responsible Financial Officer can verify that funds are available.

39. Pre-Pedal Balance Bike Training

Members received a request for funding.

RESOLVED that the Road Safety Office Officer, Conwy County Borough Council is contacted and informed to complete a full grant application

40. St Hilary’s Churchyard Maintenance

Members received a request for grant funding for the maintenance of the churchyard.

RESOLVED that £1000 is awarded.

The Mayor joined the meeting at this juncture

41. General Data Protection Regulations

RESOLVED that the item is kept on future agendas until a policy is written.

42. Approval of Payments

RESOLVED that the following payments are approved:

- a) R. A. Slater – Guildhall & Bus Shelter Windows 4 weeks ended 31/5/18 - £170.00
- b) Delwedd Ltd – Renewal of web address for 2 years £152.99 plus vat
- c) Men at Work Wales – repair of syphon & flush handle in Guildhall toilet - £63.00
- d) BT Payphones Receivables – Sponsorship of Lancaster Square, Conwy Payphone Box, 18/5/18 to 17/5/19 - £300.00 plus vat

along with the following additional payments:

- e) Reach Publishing Services Limited - Town Clerk Vacancy Advert £510.00 plus vat
- f) NRJ Heating Ltd - Repairs to Guildhall Boiler - £150.00 plus vat
- g) British Telecommunications Plc. Broadband Services 1/6/18 to 31/8/18 - £128.80 plus vat

43. Cash Payments

There were no cash payments

44. List of Cheques

The list of cheques was unavailable and will be on the next agenda

There being no further business the meeting was closed at approximately 8:38pm