

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

5th September 2016

To : The Town Mayor & Councillors

Dear Madam Mayor & Councillors

There will be a meeting of the **Town Council on Monday 12th September 2016 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Town Clerk & Responsible Financial Officer

A G E N D A

1. Prayers

2. Apologies

To receive apologies for absence

3. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

4. Minutes

- To receive and approve the minutes of the Town Council meeting held on 1st August 2016
- To receive and approve the minutes of the Staff Committee meeting held on 30th August 2016
- To receive and approve the minutes of the Special Meeting of the Council held on 30th August 2016

5. Questions on the Minutes

6. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

7. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

c) Conwy County Borough Council Consultation: LDP36 – Shop Front Design Supplementary Planning Guidance

To receive details of the consultation

8. Establishment of a Flood & Coastal Erosion Committee – Welsh Government Consultation

To receive details of the consultation

9. Open Doors 2016

To receive feedback on the event

10. Christmas Lights

To receive a quotation for the installation of the 2016 Christmas lights from Bebbington & Wilson

11. Relocation of Litter Bin, High Street, Conwy

To receive a request to relocate the litter bin situated outside 22 High Street, Conwy

12. PRS Licence

To receive a quotation for the PRS licence for Christmas events

13. Newspaper Cuttings

To receive information from the Town Clerk

14. Approval of Payments

To approve the following payments:

- a) A. Slater – Guildhall & Bus Shelter Windows, 4 Weeks to 26th August 2016 - £170.00
- b) MSI Alarms Ltd. – Annual 2 Star Service Contract for Intruder Alarm, Guildhall, 30/9/16 to 29/9/17 - £302.00 plus vat
- c) Business Systems (North Wales) Ltd. – 2,776 Mono Copies & 181 Colour Copies, 30/7/16 to 31/8/16 - £17.51 plus vat

15. Cash Payments

To receive the list of cash payments no.101 (to be tabled)

16. List of Cheques

To approve list of cheques no. 350 (to be tabled)

17. Mayoral Announcements

18. Twenty minutes to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest