

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY**

**MINUTES OF THE SPECIAL MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 13th MARCH 2017**

Present: Councillors – B Chapman (Deputy Mayor, Chair), S Allardice, E Leighton-Jones, B James, S Cotton, G Edwards, E Hughes, A James

In Attendance: H Barritt - Town Clerk & Responsible Financial Officer
J Eastwood (Waste Manager), Mark Cassidy (Assistant Waste Manager) & A Jones (Recycling Manager) - Conwy County Borough Council

Apologies: The Mayor, Councillor P Hart; Councillors – V Macdonald, H Roberts, T James, R Parker, J Hughes

Declarations of Interest – Code of Local Government Conduct:

- Agenda Item 6a, Planning Applications:

Councillor Allardice is a member of the County Council's Planning Committee

- Agenda Item 11b, Grant Applications, Ysgol Porth Y Felin:

Councillors Allardice & E Hughes are Governors at the school

Minute Number

273. Household Waste & Recycling

Members received a presentation from Waste Management & Recycling Officers from Conwy County Borough Council. Members were informed that the recycling level in Conwy County for 2015/16 was 68%. This was the best performance in Wales. The Recycling team has an education programme which includes visiting schools to inform them of the benefits of good waste management. There is also a team visiting households in the county to encourage people to recycle more. The recycling process produces good quality products that are sold on. Members were informed that in the general refuse bin, on average 51% of the contents should be recycled. It costs £11k per day to take refuse to landfill & £1.6m worth of rubbish per annum is thrown away that could have been recycled.

Three weekly general refuse collections started in September 2016, involving 56,500 households in the county. During the first three months recycling increased by 534 tonnes & general waste decreased by 940 tonnes. There has been no significant increase in side waste/fly tipping/litter. The 4 weekly collection trial involves 10k households in the county.

Members were concerned that people were using bins that had been put out for collection & litter bins to dispose of their rubbish. CCBC officers asked that problems are reported to ERF – CCBC so issues can be investigated.

The officers said that they would be looking into issues of waste from holiday cottages. These are classed as commercial properties & should be paying for such.

Members were concerned about reports of charges at the household waste centres. Officers said that the charges would relate to non-household waste items & a reasonable charge will be introduced from 1/4/17.

There are no plans at the moment to charge for green waste.

Officers informed Members that the majority of fly tipping was builders waste. Members asked how problems with the charity recycling receptacles should be dealt with. These need to be reported to the County Council. The Chairman thanked the officers for attending the meeting.

Mr Eastwood, Mr Jones & Mr Cassidy left the meeting at this juncture

274. Minutes

RESOLVED to approve the minutes of the Extraordinary Meeting of the Council held on 20th February 2017

The Chairman allowed the following item as a matter of urgency

275. Questions on the Minutes

There were no questions on the minutes

276. Town Clerk's Report

Members **RECEIVED and NOTED** the Town Clerk's Report (Schedule A)

The Town Clerk reported the following additional items:

- a) Conwy County Borough Council, The meeting of the Partnerships Overview & Scrutiny Committee on 29/3/17 at 2pm has been cancelled
- b) Social Value Training, 9:30am to 1pm, 20/3/17 at Towyn & Kinmel Bay Town Council
- c) Community Shares event, 10am to 2pm, 21/3/17 in Colwyn Bay
- d) Turn2us Workshop, 10am to 1pm, 24/3/17 in Colwyn Bay
- e) Pre-application community consultation: getting the benefits, 12:30pm to 4pm, 28/3/17 at Venue Cymru
- f) One Voice Wales Training:
 - Community/Place Planning, 6:30pm to 9pm, 15/3/17, Bala
 - Code of Conduct, 6:30pm to 9pm, 30/3/17, Caernarfon
 - Understanding the Law, 6:30pm to 9pm, 28/3/17, Abergele
 - Information Management, 6:30pm to 9pm, 22/3/17, Abergele
- g) North Wales & Cheshire Business Conference, 9am, 23/3/17 & 24/3/17, Glasdir, Llanrwst
- h) Action on Hearing Loss Coffee Morning, 10am to 2pm, 18/3/17, Holy Trinity Church, Llandudno
- i) Trakz talk by Vanessa Field – Medical Detection Dogs, 7:30pm, 15/3/17, Community Club, Llandudno Junction, £2

277. Planning

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed.

b) Planning Decisions Issued

Members received list of planning decisions issued by Conwy County Borough Council.

c) Consultation: LDP13: Affordable Housing Supplementary Planning Guidance

Members received & noted details of the consultation

278. Churchyard Maintenance Grant Request

Members received a request from Reverend Parry for assistance with funding the maintenance of St.Agnes Cemetery & St.Mary's & St.Benedict's churchyards

RESOLVED that grants be awarded as follows:

- £1,000 – St.Agnes Cemetery
- £300 – St.Mary's churchyard
- £400 – St.Benedict's churchyard

279. Conwy & Denbighshire Public Service Board: Well-Being Assessment Consultation

Members RECEIVED and NOTED the consultation

280. Independent Remuneration Panel for Wales – Annual Report

RESOLVED that the agenda item is deferred to a future meeting

281. Christmas Lights

The Town Clerk informed Members that the lights on the trees at the end of Vicarage Gardens Car Park, Conwy had not worked properly in 2016. She had asked LITE about replacing them with LED spheres. These could also replace the lights in the tree by Station Road Car Park, Deganwy. The cost would be, based on a 3 year rental agreement, £1,600 plus vat per annum

RESOLVED that:

- a) the Town Clerk asks Bebbington & Wilson how much they would charge to install & remove these each year
- b) Bebbington & Wilson are asked to switch on the lights in the tree by Station Road Car Park, Deganwy all year round

Councillors S Allardice & E Hughes left the meeting during discussion of the application from Ysgol Porth Y Felin

282. Grant Applications

- a) Conwy Borough Football Club

Members received additional information to support the grant application received.

As the decision at the Extraordinary Meeting of the Council on 20th February 2017 was to ask them to apply again in July 2017, the decision would need to be rescinded

RESOLVED that the matter is deferred to a future meeting as there were not requisite number of Members present to rescind a decision

- b) Ysgol Porth Y Felin

Members received the information required to support the grant application received.

RESOLVED that the request for funding is turned down as it does not fall into the categories for community funding

- c) The Tournament

Members received financial information requested

RESOLVED that a grant of £4,000 towards the event & £1,500 for stewards uniforms is awarded from the 2017/18 Publicity & Amenities Festivals budget

283. Llandudno Junction Community Club

Members received a request for a Letter of Support for Llandudno Junction Community Club. The Club is applying for grants for a major upgrade of the premises
RESOLVED that a Letter of Support is written

284. Investment Strategy

Members received the Investment Strategy for 2017/18.

Amendments were:

- a) "Liquidity Manager Notice Account" has changed to "Business Reserve Account"
- b) Under "Business Reserve Account", the words "above £85,000 in" have been changed to "from"
- c) Dates & precept amounts have changed for the year

RESOLVED that the Investment Strategy for 2017/18 is approved

285. Schedule of Meetings

Members RECEIVED and NOTED the schedule of meetings for 2017/18

286. Guildhall & Town Clock Electricity Contracts

Members received a recommended contract sourced by LSI Energy.

The recommended contract is for the Guildhall only & is with Scottish & Southern for a period of 2 years from 30/4/17. The rates are 12.207p per kWh & 49.94p per day standing charge.

The Town Clerk will research a new contract for the Town Clock

RESOLVED that the contract is accepted

287. Printing on Hi-Vis Jackets

The Town Clerk informed Members that she had been quoted £87.40 to print on 23 hi-vis jackets. She will contact other printers to see if she can find a cheaper price

288. Approval of Payments

RESOLVED that the following payments are approved:

- a) Business Systems (North Wales) Ltd. – Copies 1/2/17 to 28/2/17 – Mono, 3,791; Colour – 54 - £18.02 plus vat
- b) Viking – 2 Chairs & Stationery - £127.89 plus vat
- c) Dŵr Cymru Cyf – Water Services for Llywelyn Fountain, Lancaster Square, 25/5/16 to 27/2/17 - £18.84

along with the following additional payments:

- d) A.Slater – Cleaning of Guildhall & Bus Shelter Windows for the 4 weeks to 10/3/17 - £170.00
- e) British Telecommunications Plc – Guildhall Internet Services for the quarter 1/3/17 to 31/5/17 - £129.70 plus vat

289. Cash Payments

RESOLVED that the list of Cash Payments 105 as tabled, is approved for payment (Schedule C)

290. List of Cheques

RESOLVED that the list of cheques 363 as tabled, is approved for payment (Schedule D)

There being no further business the meeting was closed at 8:23pm