

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 13th MAY 2019**

**Present: Councillors – S Cotton, (The Mayor), G Edwards (Deputy Mayor & Chair), P Hart, T James, C Ryan
E Leighton-Jones, J Rooney, S Barber-Bailey, E Roberts, G Willetts, H Roberts, V Macdonald, T Hughes, M Craven.**

**In Attendance: Natasha Flint, Town Clerk & Responsible Financial Officer
Rachel Lees, Assistant to the Town Clerk
Nicola Roberts, Deganwy Play & Learning Association
Trish Holland, Chair of Deganwy Playgroup
Janet Smith, Deganwy out of School Club**

Apologies: Councillors B Chapman, J Vaughan, M Priestley

Declarations of Interest – Code of Local Government Conduct:

Agenda item 8a. Planning Applications - Councillors P Hart, T Hughes are Governors at Ysgol Awel Y Mynydd

155. Deganwy Play and Learning Association

Members received a presentation from Nicola Roberts regarding a grant application to provide an accessible quality facility for the community and the children of Deganwy. Members were informed that funding will provide a new landscape to the outside area, including a soft surface area. Members were informed given details of what the groups provide in terms of Childcare for 2-4 years olds and after School Childcare for children of all ages, where the emphasis of the care provided is outdoor play. Members were given the opportunity to ask questions at the end of the presentation.

The Chair thanked N Roberts, T Holland and J Smith for their presentation.

RESOLVED that Deganwy Play & Learning Association are awarded a grant of £9000 out of the Community Development fund and will be asked to attend a presentation of the cheque at a Full Town Council Meeting.

156. Minutes

- Minutes of the Town Council Meeting held on 29th April 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED

157. Questions on the Minutes

Town Council Meeting held on 29th April 2019

a) Minute 130. Little Dragons Presentation

Members asked if Mr D Jones had submitted an up to date Bank Statement. The Town Clerk informed Members that Mr D Jones has provided 3 Months of Bank Statements and that the item will be on the next agenda.

b) Minute 139. Independent Remuneration Panel for Wales

Members asked for clarification of the £150 allowance. The Town Clerk explained.

c) Minute 142c. Approval of Payments

Members asked the Town Clerk if there was an update on an exemption on the rates for the building. The Town Clerk informed Members it will be looked at after Audit and Mayor Making.

158. Report Back

Ysgol Awel Y Mynydd

Councillor T Hughes gave a report and updated Members that the new Governors have been appointed. There are concerns that the new classrooms are close to the A470.

Walled Towns Friendship Circle

Members were asked again if any one could volunteer to help organise the Car Rally this year. Councillor T Hughes has Volunteered to help.

John Ronald Cunningham Trust Fund

Councillor T James gave an update on the Trust. Thanks, were given to the Town Clerk and Councillors T James and P Hart for their hard work.

Conwy Bowling Club

Councillor C Ryan informed Members that the Bowling Club have had the fencing and gutters fitted and that it looks great, all Councillors have been invited to go down to have a look.

159. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached)

Councillor P Hart left the meeting during discussions on planning application 0/46185

Councillor T Hughes left the meeting during the planning applications

160. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

Councillor P Hart re-joined the meeting at this juncture.

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council (Schedule C)
The decisions were NOTED.

161. Nomination for Mayor and Deputy Mayor 2019/20 (Proposer/Seconder changes)

Changes to seconders and proposers were made as the original Members who had proposed and seconded at the Town Council Meeting held on the 11th March 2019 will not be present at the Mayoral Inauguration. It was proposed by Councillor J Vaughan, seconded by Councillor C Ryan, and RESOLVED that Councillor G Edwards is appointed as Town Mayor-elect for the Municipal Year 2019/20. It was proposed by Councillor S Barber-Bailey, seconded by Councillor G Willetts, and RESOLVED that Councillor E Leighton-Jones is appointed as Deputy Town Mayor-elect for the Municipal Year 2019/20

162. Mayor's Allowance (Proposer/Seconder) 2019/20

At the Town Council Meeting on the 29th April 2019 it was proposed to fix the amount of the Mayor's allowance in pursuance of s34(5) of the Local Government Act 1972. However, as the proposer has given apologies for the Mayoral Inauguration 2019, therefore it was proposed by Councillor G Willetts and seconded by Councillor H Roberts and RESOLVED that the Mayor's Allowance for the Municipal Year 2019/20 is £2,100 and the Deputy Mayor's Allowance for the Municipal Year 2019/20 is £500.

163. Committee Membership 2019/20

RESOLVED that the following Members sit on the following Committees for the Municipal Year 2019/20:

a) Civic Committee – The Mayor Elect Councillor G Edwards, The Deputy Mayor Elect Councillor E Leighton-Jones, Councillors S Cotton, B Chapman, P Hart, V Macdonald, H Roberts & E Roberts

b) Staff Committee - The Mayor Elect Councillor G Edwards, The Deputy Mayor Elect Councillor E Leighton-Jones, Councillors S Cotton, H Roberts, P Hart, T James, C Ryan & E Roberts

RESOLVED that the Staff Committee is increased by 2 members.

c) Christmas Committee – all Councillors sit on this committee

d) Finance Committee

Members discussed the terms of reference of the Finance Committee in terms of numbers.

Resolved that Membership consist of 6 Members – The Mayor Elect Councillor G Edwards, Councillors H Roberts, G Willetts, P Hart, T James & J Rooney.

164. Representation on Outside Bodies and School Governors 2019/20

RESOLVED that the Representation is to be the same as 2018/19 with the following amendments:

- a) Town & Community Councils Forum – Councillor S Cotton is added as a representative.
- c) Walled Towns Friendship Circle – Councillor M Craven is the representative as Councillor V Macdonald is now Honorary Member. Councillors J Vaughan and T Hughes are asked if they wish to remain.
- d) Clwb Yr Efail – Councillor S Barber-Bailey is the representative.
- e) Bodlondeb Woods Management Advisory Group - Councillor S Barber-Bailey is the representative.
- f) Management Plan for Castles & Town Walls of King Edward in Gwynedd World Heritage - Councillor V Macdonald is the representative.
- g) Ysgol Porth Y Felin Board of Governors – Councillor M Craven is the representative.

165. Signage for the new Steora Bench on Conwy Quay

Members discussed signage for the Bench.

RESOLVED that Councillor E Leighton-Jones contacts the officer who dealt with the bench to see if signage will be provided and will also write a press release.

166. Open Doors 2019

Members discussed when to hold Open Doors 2019. Members decided that they should choose the date when the first Working Party Meets to see when other places of interest will be opening.

RESOLVED that the following Members are on the working party with the Civic Assistant/ Events Co-ordinator – Councillors V Macdonald, G Willetts, M Craven and C Ryan.

167. Approval of Payments

RESOLVED that the following payments are approved:

- a) Cllr V Macdonald – Guildhall plants - £39.56 plus VAT
- b) Trilo – Byte Computer Services – Secure Cloud storage 1/2/19 to 30/4/19 - £33.30

168. List of Cheques

RESOLVED that the list of cheques 414, 415, 416 and 417 as tabled, are approved for payment (Schedules D, E, F, G).

Sheet 415 & 416 had an amendment to say Members expenses and costs.

169. Questions to Chair/Town Clerk

The Town Clerk informed Members that the Well Being Plan 2019/20 needed to be approved at the meeting, a proposer and seconder were needed for the Mayoral Inauguration agenda.

It was proposed by Councillor G Willetts and seconded by Councillor H Roberts and

RESOLVED that the Well Being plan for 2019/20 was ACCEPTED and APPROVED.

There being no further business the meeting was closed at approximately 8:25pm