

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 14th JANUARY 2019**

Present: Councillors – S Cotton, (The Mayor), G Edwards (Deputy Mayor & Chair), P Hart, T James, G Willetts, M Priestley, V Macdonald, E Leighton-Jones, B Chapman, J Vaughan, J Rooney, C Ryan, S Barber-Bailey.

**In Attendance: Natasha Flint, Town Clerk & Responsible Finance Officer
Rachel Lees, Assistant to the Town Clerk
Ms Emma Dowell, CCTV Manager, CCBC**

Apologies: Councillors T Hughes, E Roberts, H Roberts

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 6a, Planning Applications – Councillor Priestley is a member of Conwy County Borough Council Planning Committee

Agenda item 10f, Approval of payments – Lanyon Bowdler Solicitors – Councillors P Hart & T James are directly involved with the agenda item and therefore declared an interest & abstained.

137. CCTV

Members received a presentation from Ms Dowell regarding the newly upgraded cameras in the Community. Members were impressed with the clear images from the cameras and were informed that a press release will be sent out at the end of the month which will include the recognition sought. Members felt that outward recognition needs to be shown in other ways, including the Town Council's social media. Ms Dowell informed Members that CCTV will also use social media and have looked at stickers for the poles, however ERF, CCBC are not happy to have stickers on the poles. Members asked for before and after images to be sent to the Town Clerk to be included on the website and social media.

The Chair thanked Ms Dowell for the presentation.

Ms Dowell left the meeting at this juncture.

138. Minutes

- Minutes of the Special Meeting of the Council held on 7th January 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED

139. Questions on the Minutes

None.

Councillor M Priestley left the meeting during a) planning applications

140. Planning

a) Planning Applications

Members considered and commented on the attached Schedule A

Councillor M Priestley re-joined the meeting.

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council.

The Assistant to the Town Clerk suggested including typed up decisions on the agenda. Members suggested having a Schedule.

RESOLVED that the decisions are placed on the agenda as an attached schedule in the same format as the planning application schedule.

141. Civic Committee Meeting 2019

Members considered a date for the Civic Meeting.

RESOLVED that the Civic Assistant/ Events Co-ordinator email possible dates to the committee Members.

Councillor C Ryan left the meeting part way through discussions on the next item.

Councillor S Barber-Bailey joined the meeting during discussions on the next item.

142. Budget & Precept 2019/20

The Town Clerk advised Members that a Finance Committee meeting had taken place on Wednesday 9th January 2019, which all Members were invited too. The Precept/Budget for 2019/20 was discussed in depth at the meeting.

The Budget was presented to Members at this meeting for approval.

RESOLVED that the following budget areas were amended and increased and / or removed:

- **4044 - Highways (Street Furniture)** from £4,300 to £6,300 to encompass new signs for Deganwy;
- **4056 - Highways (Sponsorship/ Car Parks / Telephone)** from £4,300 to £8,500 to incorporate sponsorship of Gyffin / Osbourne Road / Platt Fields Car Parks;
- **4070 - Highways (CCTV)** from £8,000 to £14,000 to pay for maintenance of 19 cameras and replacement of 8 camera;
- **4035 – Guildhall (Maintenance/Repairs)** £3,000 was removed from budget as £45,000 had been set aside for ‘restoration’ of Guildhall in 2019/20;
- **4085 – Guildhall (Floral)** from £250 to £400 to have funds available (if required) for additional floral displays / planter outside of the Guildhall;
- **4037 – Civic (Mayoral Gifts)** raised from £500 to £1,000;
- **4062 – Christmas** (Christmas Eve Event) raised from £29,000 to £34,000 to have funds available (if required) for additional / new Christmas lighting.

Cllr E Leighton-Jones raised a concern that twinning will be with a country that has withdrawn from the International Whaling Commission in order to resume the commercial hunting of whales.

Councillor M Priestley and Members wanted to thank and congratulate the Town Clerk for presenting the figures in a short space of time, and for working so hard to produce the paperwork. (Schedules)

RESOLVED that Conwy Town Council Budget is approved and set at £386,892 with a Precept of £276,363, an increase of 2.95% on 2018/19 Precept. To accommodate the difference, Conwy Town Council will use (if required) £108,582 from reserves and a further £1,950 is anticipated to come from income from the hire of Guildhall and interest on the CCLA Public Sector Deposit Fund.

143. “Playing Out” Summer Holiday Play Provision 2019

Members received a request for funding the 2019 provision.

RESOLVED that a sum of £3,900 is budgeted for in 2019/20 to fund one play session a week for 5 weeks in the Summer holidays in each community.

144. Approval of Payments

RESOLVED that the following payments are approved:

- a) Maxplant Generator Hire – 2x Generators Christmas Eve 2018 - £450 plus vat
- b) Mad Sound and Lighting Ltd – Stage & Sound for Christmas Eve 2018 - £2600 plus vat
- c) BNP Paribas Leasing Solutions Ltd - Lease of printer 15/01/19 to 14/04/19 - £171.76 plus vat
- d) Drain Doctor Plumbing Ltd – 2 of 2 twice yearly planned maintenance - £279 plus vat
- e) Trilo-bytes Computer Services – Repair wireless connection – £45 plus vat
- f) Lanyon Bowdler Solicitors – Solicitor fees for Staff issues - £5000 plus vat
- g) Safety Focus Ltd – Health and Safety Procedure & Policies - £1500
- h) ABC Auto Electrical Spares – 20 LED torches for Christmas Eve - £65 plus vat
- i) Dŵr Cymru Welsh Water – Guildhall water usage – 13/6/18 – 19/12/18 - £111.85
- j) British Communications PLC – Guildhall Telephone 01/01/19 to 31/03/19 - £52.74 plus vat

Along with the following additional payments:

- k) Children in Need – Boxing Day Dip Prize money donation from A & M - £50
- l) St David’s Hospice - Boxing Day Dip Prize money donation from C Parry & I Hare - £40
- m) Marie Curie - Boxing Day Dip Prize money donation from E Chapman - £20
- n) Sound Design – Christmas Eve Sound and Staging – Lancaster Square - £570
- o) Holocaust – Mayoral Donation for Holocaust Memorial Day 27/01/19 - £50
- p) Bebbington & Wilson Ltd – Final Payment of 40% for Christmas Lights 2018 - £6308.81 plus vat
- q) B2 Business Systems (North Wales) Ltd – Copies 7/12/18 to 9/1/19, 1895 Mono & 3661 Colour – £190.21 plus vat

145. Cash Payments

There were no cash payments

146. List of Cheques

RESOLVED that the list of cheques 406 as tabled, is approved for payment (Schedule)

147. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

148. Finance Committee Meeting

The agenda item was deferred.

149. Questions on the Minutes

The agenda item was deferred.

There being no further business the meeting was closed at approximately 8:52pm