

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
TOWN COUNCIL MEETING**

9th September 2020

To: The Town Mayor & Councillors

Dear Madam Mayor & Councillors

You are summons to the meeting of the Virtual **Town Council on Monday 14th September 2020 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Prayers

2. Apologies

To receive apologies for absence.

3. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**4. Insurance Presentation by Ms. Sue Iannucci Cert CII - Account Executive, Community – Came & Company
Local Council Insurance – Hiscox Insurance Policy (Schedule A (i) & (ii), via email)**

5. Insurance Presentation by Mr. Paul Moore -Customer Account Manager Zurich Insurance (Schedule B (i) & (ii), via email)

6. Minutes

- To receive and approve the minutes of the Virtual Special Meeting of the Council held on 1st September 2020 – (via email)

7. Questions on the Minutes

8. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

9. Town Clerk's Report

To receive a report from the Town Clerk (Schedule C, via email).

10. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule D, via email).

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule E via email)

11. Conwy Town Council Reserves Policy 2020-21

To approve Conwy Town Council Reserves Policy 2020-21 (Schedule F)

12. Conwy Town Council Investment Strategy 2020-21

To approve Conwy Town Council Investment Strategy 2020-21 (Schedule G)

13. FOI – Request Update

To receive information from the Town Clerk

14. Conwy Town Council – Marl Ward Vacancy

To receive information from the Town Clerk (Schedule I)

15. Memorial Tree for the late Councillor Bill Chapman

To receive information from Cllr. M Priestley

16. CCBC Grant – Covid-19 £500

To receive information from Town Clerk (Schedule J)

17. Approval of Payments

To approve the following payments:

- a) Viking - Office Stationery - £13.85 + VAT;
- b) Xerox Finance Ltd – Guildhall Photocopier – 01/10/20 – 31/12/20 - £129.14 + VAT;
- c) Andrew Merrick (Men at Work) – Repair to GH Blind & Replacement Bulbs - £42.20;
- d) R. A. Slater – Guildhall and Bus Shelter windows 4 Weeks to – 28/08/20 - £170.00;
- e) MSI Alarms – Intruder Alarm and Monitoring Annual Service Fee - £326.00 + VAT;
- f) Benards Ltd -Framing Mayors Photograph - £31.50 + VAT;
- g) Snowdonia Nurseries – Daffodil Bulbs for NWR - £83.97 + VAT
- h) BT Broadband Guildhall – 01/09/20 - 30/11/20 - £121.50 + VAT;
- i) Opus Energy – St Mary’s Clock - £24.01 + VAT.

18. List of Cheques

To approve list of cheques no. 449 (to be tabled, via email)

19. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given:

- (i) Question by Cllr. Evie Roberts with regard to the Seating / Picnic Benches in Lancaster Square & the Quay in Conwy.;
- (ii) Question by Cllr. Helen Roberts with regard to the resuming meetings at the Guildhall and the necessary safety precautions that need to be adhered too.

20. Mayoral Announcements

21. Twenty minutes to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest.

22. Confidential Business:

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.