

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
SPECIAL MEETING OF THE COUNCIL**

12<sup>th</sup> August 2019

**To: The Town Mayor & Members**

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 19<sup>th</sup> August 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**3. Minutes**

- To receive and approve the minutes of the Town Council Meeting held on 5<sup>th</sup> August 2019.

**4. Questions on the Minutes**

**5. Report Back**

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

**6. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**7. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached)

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

**8. Constable of the Castle's Pennant**

To discuss the Health and Safety issues in relation to hoisting the Constable's Pennant.

**9. Guildhall Office IT System – B2 Presentation follow up**

To discuss the follow up from the presentation by N Hopkins B2 Business Systems (Schedule D

**10. Community Development Fund**

To discuss terms of reference for the Fund.

**11. World Clean Up Day 2019**

To receive details of World Clean Up Day 2019 from the Town Clerk (Schedule E)

**12. CCBC Playgrounds**

To receive questions to answer in relation to the Playground Task and Finish Group that has been setup to review the whole spectrum of play within Conwy County Borough Council. (Schedule F)

**13. Tourist Information Centre New Access**

To receive a letter of concern regarding the railings, from the Conwy Civic Society. (Schedule G)

**14. Honorary Bailie Ceremony 2019**

To decide who should write the citations for the 2 new Honorary Bailies.

**15. Walled Towns Friendship Circle**

To receive details of the event from Cllr. H Roberts

**16. Approval of Payments**

To approve invoices received for payment:

- a) Conwy County Borough Council – Use of Bodlondeb Car Park – WTFC Car Rally 29/9/19 - £130.00 plus VAT
- b) Cannon Hygiene Limited – Disposal of sanitary unit – 8/19 to 10/19 - £57.87 plus VAT
- c) B2 Business Systems - Copies 02/07/19 to 02/08/19 - 5417 Mono & 1316 Colour - £91.77 plus VAT
- d) Opus Energy – St Mary’s Clock Electric - 04/07/19 to 03/08/19 – £12.65 plus VAT

**17. List of Cheques**

To approve list of cheques no. 424 (to be tabled)

**18. Questions to Chair / Town Clerk**

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.