

**CYNGOR TREF CONWY TOWN COUNCIL**  
**GUILDHALL, CONWY**  
**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON MONDAY, 15<sup>th</sup> AUGUST 2016**

**PRESENT :** Councillors – P Hart (Town Mayor), R Parker, S Allardice, J Hughes, E Leighton-Jones, B James, T James, G Edwards, E Hughes, A James, C Rigal, H Roberts

**IN ATTENDANCE :** Helen Barritt, Town Clerk  
A.Wilkinson, Head of Neighbourhood Services – Environment, Roads & Facilities – Conwy County Borough Council  
V.Turner, Traffic & Network Manager, Neighbourhood Services – Environment, Roads & Facilities – Conwy County Borough Council

**APOLOGIES :** Councillor B Chapman, Deputy Mayor and Councillors S Cotton and V Macdonald

**Declarations of Interest – Code of Local Government Conduct:** None received.

**Minute Number**

**92. Conwy County Borough Council Car Parks Strategy**

Mr Wilkinson and Mr Turner of Conwy County Borough Council outlined the County Council's proposed strategy in relation to the county's car parking.

This is a controversial subject with some difficult decisions to be made. Budget savings are making it necessary to look at areas where costs can be cut and revenue raised through income or disposal of assets.

Mr Turner said that the last increase before 2014 in pay and display car park charges was in 2008. It was necessary to raise the rates by 20% in 2014 and make the differentials between long stay and short stay. The County Council is now looking at the free car parks to make the strategy "fair & consistent".

In 2015, a study was undertaken of free car parks. A consultant undertook CCTV surveys of the free car parks over 2 separate weeks in the low and high seasons. A report was then produced.

Conwy County Borough Council came up with a proposal to dispose of those car parks that were considered not able to sustain pay and display.

Town & Community Councils had been contacted to discuss:

- alternatives to installing pay and display in those car parks where this would be viable
- the proposed tariffs
- possibly leasing the car parks from Conwy County Borough Council
- feedback on which streets would be affected if car parks became pay and display or disposed of with cars looking for alternative free parking
- feedback on who is using the car parks and how they will be affected

Members were very concerned about the proposal to make Osbourne Road, Llandudno Junction pay and display. Local supermarkets, located just outside of the main shopping centre, providing free car parking resulting in the public shopping there rather than in the businesses in the main area of the town.

Osbourne Road car park is always full, with some cars parked all day. Members feared that charging would have an adverse effect upon local businesses and suggested that a timed period of free parking could be offered. Parking on the main highway is already limited.

Members asked if the supermarkets could be asked to contribute towards the cost of the car park. Mr Turner said that capital funds could be requested from businesses but not revenue.

Members commented on the amount of double yellow lines outside houses. This resulted in residents using the car park to park their cars. An introduction of charges would penalise residents unable to park outside their own residence due to double yellow lines. Mr Turner said that double yellow lines were there for safety and that residents could purchase parking permits. Members felt that the cost of permits would be too high for some and said that this was not fair to residents. People in Llandudno Junction are local people not tourists.

Members were also concerned about the pay and display proposal for Gyffin car park. Again, this car park is used mainly by local people. Gyffin has community spirit and there is a doctors' surgery nearby. Parking on the roads around the car park will be dangerous.

Mr Turner said that the CCTV survey did not establish why cars parked in the car parks.

Members were concerned about the amount of budget cuts being suffered by the community and that investment needs to be made for the future.

Members asked how leasing would work. Mr Turner said that the consultant had identified some work to be carried out and there would be future maintenance. Conwy County Borough Council would be open to negotiation with Town and Community Councils over leases.

Members queried whether it was possible to raise income through non-domestic rates on supermarkets based on the number of car parking spaces. Mr Turner said that this was a matter for the Welsh Government.

Members said that Platt Field car park, Deganwy was an important amenity providing access to the coastal path and beach. If the car park was disposed of there would be increased parking on the roads.

Mr Turner said that some remedial work was required on Platt Field. Members asked if CCTV had been costed in. Mr Turner said that it had not.

Members asked how much the consultation process had cost. Conwy County Borough Officers said that they had received 3 quotes and the successful contractor had charged around £14k to survey and report on all free car parks in the County.

Members asked if the County Council had considered other ways to raise income, such as charging points for electric cars.

The Chairman thanked Mr Wilkinson and Mr Turner for attending the meeting

*Mr Wilkinson and Mr Turner left the meeting at this juncture*

**RESOLVED** that the Town Council awaits the results of the County Council's Task & Finish Group before discussing the matter again

*The meeting was adjourned at this juncture to allow Members to look at the planning applications*

### **93. Minutes**

- Minutes of the Extraordinary Meeting of the Council held on 27th July 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

### **94. Questions on the Minutes**

There were no questions on the minutes

## 95. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Town Clerk reported the following additional items:

- a) Conwy County Borough Council's "The County Conversation"  
Members were asked to publicise this with residents and complete the questionnaire
- b) Conwy Civic Hall & Quay (Part)  
Members were reminded that documentation was available for expressions of interest for the long leasehold interest in the Civic Hall & Quay (Part)
- c) Register of Interests  
Those Members who had not completed their Register of Interests were asked to do so

## 96. Planning

### a) Planning Applications

Members considered the applications on (Schedule B) attached hereto and made recommendations and comments as detailed

### b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

*The Chairman allowed the following item as a matter of urgency*

### c) **Planning Application – 0/43059, Beech Developments (NW) Ltd. – Land at the Corner of Pentwyn Road & Marl Lane, Deganwy**

The Town Clerk suggested that, as a Public Meeting on the above application would be taking place on 24<sup>th</sup> August, an Extraordinary Meeting is arranged before to discuss it.

RESOLVED that an Extraordinary Meeting of the Town Council is arranged for Monday 22<sup>nd</sup> August 2016 at 6:30pm in the Guildhall to discuss the above planning application

Members were advised to contact the County Council Monitoring Officer if they had any queries about interests.

*Councillor Allardice joined the meeting during the following agenda item*

## 97. Conwy harbour Advisory Committee

Members received a report on the minutes of the Conwy Harbour Advisory Committee meeting held on 5<sup>th</sup> July 2016

## 98. Street Furniture

Members discussed the proliferation of advertising boards on pavements in Conwy.

Members considered this to be a safety hazard to pedestrians. An environmental audit will be taking place on 9<sup>th</sup> September 2016

**RESOLVED** that the Town Clerk writes to the County Council about the advertising boards and asks them whether being a World Heritage site has any limitations on the matter

## 99. Llandudno Junction New School

Members RECEIVED Conwy County Council's Cabinet decision that:

- a) Ysgol Maelgwn and Ysgol Nant y Coed are closed as of 31/8/16
- b) a new dual stream Community Primary School be established on 1/9/16, which will operate initially as a single primary school on two sites at Broad Street, Llandudno Junction & Ronald Avenue, Llandudno Junction (which are the current sites of Ysgol Maelgwn and Ysgol Nant y Coed) and thereafter at the Esgyrn site, once the new building is ready for occupation.
- c) the foundation phase pupils be educated on the existing Ysgol Nant y Coed site and the Key Stage 2 pupils educated on the existing Ysgol Maelgwn site temporarily from 1/9/16, until such time as the new school building is ready for occupation.
- d) the item be exempt from call in.

## 100. Accounts

- a) Quarterly Reports for the year to 30/6/16 (Schedules C to E)

The Town Clerk reported that as it was only the first quarter of the year only definite savings had been anticipated

### Highways:

CCTV - the contribution requested by Conwy County Borough Council had been £661 less than budget  
BT Payphone - the amount paid for the phone box sponsorship was only £300 compared to the £500 in the contract

### Publicity & Amenities:

Guildhall Leaflet – this has been produced at a cost of £1,225. There was no budget for this in 2016/17 but the cost will be met from Earmarked Reserves (£500) & General Reserves (£725)

### General:

Insurance – the saving has arisen due to the 50% refund from Conwy County Borough Council for buildings insurance

Christmas Trees/Lights/Fireworks – the saving has mainly arisen due to a lower than estimated hire charge for motifs

Overall, a saving of £4,481 has been identified as at 30/6/16

**RESOLVED** that the quarterly reports for the year to 30/6/16 are accepted

- b) Statement of Reserves as at 30/6/16 (Schedule F)

The Town Clerk reported that, currently, the anticipated level of reserves as at 31/3/17 is around £171k

**RESOLVED** that the Statement of Reserves as at 30/6/16 is accepted

- c) Bank Reconciliation & Financial Statement as at 30/6/16 (Schedules G & H)

The Town Clerk reported that the balance at the bank as at 30/6/16 was £93,131.50.

There was an unrepresented receipt of £57.48 and unrepresented cheques of £5,172.20. This gives a reconciled balance of £88,016.78.

An unrepresented cheque to Conwy Borough Junior Football Club for £30 is over 6 months old so needs to be re-issued.

**RESOLVED** that the Bank Reconciliation & Financial Statement as at 30/6/16 is accepted

- d) Balance Sheet as at 30/6/16 (Schedule I)

Members received the Balance Sheet which gave a balance of £260,952.41

**RESOLVED** that the Balance Sheet as at 30/6/16 is accepted

Members thanked the Town Clerk for her work on the accounts

**101. PRS Licensing**

The Town Clerk did not think that the Town Council was in a position to respond to the consultation but she was concerned that it did not have licences for the Christmas events.

**RESOLVED** that the Town Clerk contacts the Performing Rights Society regarding the licensing of events

**102. Guildhall Leaflet**

Members RECEIVED the new Guildhall History leaflet.

This had been produced at a cost of £900 for the design, £310 for printing 1,000 copies £15 for delivery. There was £500 in Earmarked Reserves and the remaining £725 can be met from General Reserves

**RESOLVED** that the cost of the Guildhall History leaflet is approved and that Councillors Macdonald and Parker and the Assistant to the Town Clerk are thanked for their work.

**103. Approval of Payments**

**RESOLVED** that the following invoices are approved for payment:

- a) A.Slater – Guildhall & Bus Shelter Windows, 4 weeks to 29/7/16 - £170.00
- b) Business Systems (North Wales) Ltd. – 4,280 Mono Copies, 4/7/16 to 29/7/16 & 1,106 Colour Copies, 1/4/16 to 29/7/16 - £58.54 plus vat
- c) Hall's – Refreshments - £135.12 plus vat
- d) Benards of Llandudno Ltd. – Framing of 2 Mayoral Photographs - £70.58
- e) Homemade & Hand-Delivered Meals Ltd. – Deposit for Honorary Bailie Buffet 12/9/16 - £50.00 along with the following additional payments:
- f) Benards of Llandudno Ltd. – Framing of 2 Honorary Bailie Scrolls - £66.00
- g) British Telecommunications Plc – Guildhall Telephone, Quarter 12/5/16 to 9/8/16 - £53.29 plus vat
- h) Standard Lift – Annual Service Contract for Guildhall Stairlift, 1/10/16 to 30/9/16 - £132.50

**104. Cash Payments**

There were no cash payments

**105. List of Cheques**

**RESOLVED** that the list of cheques 348 as tabled, is approved for payment (Schedule J)

*The Chairman allowed the following item as a matter of urgency*

**106. Civic Hall, Conwy**

Mrs J Hughes of Gwledd Conwy Feast had asked the Town Clerk if she could make a presentation to the Town Council on a proposed bid with a commercial partner for the Civic Hall lease.

The Town Clerk said that the only possible date was the Special Meeting of the Council on 30<sup>th</sup> August 2016. This would mean cancelling a discussion with Conwy County Borough Council Officers regarding development in the community

**RESOLVED** that the Conwy County Borough Council Officers visit to the Special Meeting of the Town Council on 30<sup>th</sup> August 2016 is cancelled and that Mrs Hughes is invited to make a presentation on a proposed bid for the Conwy Civic Hall lease instead

**There being no further business the meeting was closed at 8:30pm**