

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

11th May 2020

To: The Town Mayor & Members

Dear Mr Mayor & Members

You are summons to the VIRTUAL **Special Meeting of the Council on Monday, 18th May 2020 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Risk Assessment for Zoom

To receive and approve the verbal risk assessment for Zoom to enable the meeting to continue.

4. Minutes

- To receive and approve minutes of the Special Meeting held on the 16th March 2020.

5. Questions on the Minutes

6. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

7. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

8. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached)

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

9. Walled Towns Friendship Circle Membership

To approve the Annual Subscription fee for the year 2020 the sum of £800. (Schedule D)

10. Conwy Bridge & The Telford Bridge (One Way System during Covid-19 Pandemic)

To receive information from the Town Clerk – Request made by Reverend David Parry.

11. Update on Guildhall Draft Plans from Graham Holland

To consider and comment on the Draft Plans for the Guildhall (Schedule E, i-iv)

12. Repairs to Bus Shelter Llandudno Junction (Conwy direction) on the fly over/ bridge opposite the new Lidl site.

To receive information from the Town Clerk – It has been reported (and confirmed) that 2 panels need replacing in the shelter (Conwy direction) on the fly over/ bridge opposite the new Lidl site. I have received a quote of £276.00 plus VAT for the works to be completed.

13. Christmas 2020.

To receive updated information from the Town Clerk;

- a) Christmas Trees – To receive quote and letter from Tree Wise Men. (Schedule F i, ii)
- b) Lights – Motifs / Spheres;
- c) Christmas Eve.

14. Delay Notice – CTC Audit 2019-20

To receive information from the Town Clerk - Exercise of Elector's Rights, Conwy Town Council Financial Year ending 31 March 2020 (Schedule G i,ii,iii)

15. V.E. Day Update

To receive a report from the Mayor on V.E. Day.

16. Approval of Payments

To approve invoices received for payment:

- a) R. A. Slater Guildhall & Bus Shelter Widow Cleaning 01.05.2020 - £170.00;
- b) Petty Cash Sheet 128 (05.05.2020) - Vouchers 140-157 - £199.63

17. List of Cheques

To approve list of cheques no. 442 (to be tabled)

18. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.

19. Confidential Business:

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

20. Staff Committee Minutes

- To receive and approve minutes of the Staff Committee held on the 16th March 2020.

21. Questions on the Minutes

22. Correspondence from the Mayor to Members dated 30.04.2020

To receive information from the Mayor with regard to the above.