

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON Monday 18th November 2019 @ 18:00pm

COMMITTEE MEMBERS PRESENT: Councillors – G Willets (Chair), J Rooney, C Ryan, T James.

IN ATTENDANCE: N Flint (Town Clerk & RFO).

PRESENT: Councillor S Cotton.

APOLOGIES: Councillors P Hart, H Roberts, G Edwards (Mayor).

DECLARATIONS OF INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT:

Agenda Item 5 x) & 5 xi) - Cllr. T James

Minute Number:

17. To Discuss the Ratification of Finance Minutes to Agenda and Terms of Reference

Minutes of the Finance Committee Meeting held on 21st October 2019.

RESOLVED that the minutes are ACCEPTED and APPROVED.

RESOLVED and APPROVED to amend the Finance Committee Terms of Reference in order that the Finance committee are able approve and accept the Finance Committee Minutes before presenting them to Full Council.

18. Questions on the Minutes

None.

19. Up-date of Conwy Town Council's Finances (Schedule A-1/2/3/4)

The Chair took the Finance Committee through the budget as of 18.11.19. A Member present asked for the Floral Budget to be explained. The RFO advised that there are 4 Floral Budget Codes but only 3 are being utilised and had earmarked funds and they are as follows:

- i) **102 = Public & Amenities** (Centre Names) / **4085 = Floral** (Account Code) This is set aside for Hanging Baskets and any Floral Displays for Public and Amenities;
- ii) **103 = Highways** (Centre Names) / **4085 = Floral** (Account Code) This has had no budget this year as the budget was created in **102 Public & Amenities**. This Account Code will be deleted in Rialtas for 2020-2021.
- iii) **104 = Civic** (Centre Names) / **4085 = Floral** (Account Code) This is used for any Civic Events such as Mayor Making, Remembrance Sunday Wreathes etc.
- iv) **107 = Guildhall** (Centre Names) / **4085 = Floral** (Account Code) This is used for any Guildhall Events such as Weddings / Planters and Floral Displays outside the Guildhall etc.

20. To Discuss the Budget Headings for 2020-21

Taking on Non-Statutory Services from Conwy CBC (*Schedule B – notes provided by Cllr. Willetts*)

Public Toilets:

The Public Toilets on Conwy Quay were not available to CTC, as CCBC advised that if/when the Library/ Civic Hall is sold then the toilets at Conwy Quay will be sold with the Library/Civic Hall;

The Chair advised that running of any public toilets be considered by CTC need more in-depth figures from CCBC, as at this stage to give an undertaking to agree to the Asset Transfer would not be in the financial interests of CTC with a full business case report from CCBC. The Public Toilets that CCBC are looking to Asset Transfer are:

- Marine Crescent -Deganwy Beach;
- Muriau Building – Conwy;
- Osborne Road Toilets – Deganwy.

Car Parks:

The Car Park that CCBC would like CTC to review as an Asset Transfer is Platt Fields Car Park in Deganwy. Cllr. S Cotton advised the Finance Committee that there had been an agreement to lease the Car Park from CCBC by CTC in principle, made in 2017 at a cost of £1,026 per annum but the RFO confirmed that at this stage CTC had not received any contract for the lease of the Car Park from CCBC.

CCTV:

There are 19 Cameras in the CTC area of which CTC make a contribution of £5,339.00 per year and CCBC have given a figure of £39,000.00 per annum to contribute to the up-keep of the cameras. The issue that arose was that CTC has already given £8,000.00 to upgrade the CCTV, so how could CCBC justify decommissioning those cameras that have been upgraded by CTC.

RESOLVED and APPROVED that the Town Clerk request a Full Business Case Report on the possible Asset Transfer of Public Toilets from CCBC to CTC.

RESOLVED and APPROVED that the Town Clerk request an update from CCBC on the lease agreement that was set out in principle by CCBC to CTC on Platt Fields Car Park in 2017.

RESOLVED and APPROVED that the Town Clerk speak with Emma Dowell from North Wales Police CCTV Department and request that an update presentation of the CCTV can be given to Full Council so that CTC can look to make any budget adjustments to CCTV cost, if any are to be made.

RESOLVED and APPROVED that the Town Clerk write to Chris Cato – Cabinet Member & Sian Williams CCBC in relation to the CCTV Cost and ask where the CCTV Cameras are located.

Staff Training:

RESOLVED and APPROVED to be a Staff Committee Matter.

Staff Salary Increase:

RESOLVED and APPROVED to be a Staff Committee Matter.

Guildhall Repairs:

The budget was vigorously debated in relation to the Guildhall repairs and it was highlighted that the £150,000.00 that was in the CCLA Account needed to be earmarked funds. Therefore, it was agreed that it should be earmarked for the Guildhall Project. Before any alterations can be made to the Guildhall it was established that new plans need to be drawn up of the Guildhall as CCBC have advised that all drawings of the Guildhall were lost in a fire some years ago. The Chair also advised that by 31.03.20 there will be approximately £17,000.00 of underspend in funds from 2019-20 and this should be moved into the Reverse Account. The Finance Committee agreed that there will need to be a 3% increase to the Precept for 2020-21.

RESOLVED and APPROVED that the £150,000.00 in the CCLA Account be earmarked for the Guildhall Project.

RESOLVED and APPROVED to increase to the Precept for 2020-21 by 3%.

16. To set a date for next Finance Meeting

The Next Finance Committee Meeting will be Monday 16th December at 18:00pm

There being no further business, the meeting was closed at 20:01pm