

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

15th July 2019

To: The Town Mayor & Members

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 22nd July 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Presentation by B2 Business Systems – Mr Nicholas Hopkins

To receive information in relation to the upgrading of Conwy Town Council's IT System.

4. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 8th July 2019.

5. Questions on the Minutes

6. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

7. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

8. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached)

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

9. Conwy in Bloom 2019

To receive information from Cllr. B Chapman & Cllr. S Barber-Bailey

10. Links with Japan

To receive information from Cllr. B Chapman

11. John Ronald Cunningham Trust – Appointment of New Trustee(s)

To receive information from Cllr. T James

12. Guildhall Flags – Health & Safety Issue

To receive information from the Town Clerk

13. Smiths of Derby – St Mary’s Clock Renewal of Service Agreement

To receive information from the Town Clerk

14. Guildhall Room Hire Rates

To review the room hire rates for 2019/20

15. Approval of Payments

To approve invoices received for payment:

- a) Men at Work Wales – Repair of Conwy Town Notice Board - £324.00
- b) Daisy Chain – Floral displays for Guildhall - Wales in Bloom Comp - £170.00
- c) Drain Doctor Plumbing Ltd – Guildhall Ladies - £279.00 plus VAT
- d) Opus Energy St Mary's Clock Electricity - 04.06.19 - 03.08.19 - £11.17 plus VAT
- e) B2 Business Systems 03.06.19 - 02.07.19 Mono copies 1473, Colour copies 1666 - £89.58 plus VAT
- f) Zurich Municipal - Guildhall Insurance 22.07.19-21.07.20 - £2,525.55 plus vat
- g) Conwy & District Royal British Legion - 1 Wreath for Civic Sunday - £18.50

16. List of Cheques

To approve list of cheques no. 422 (to be tabled)

17. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.