

CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 22nd JULY 2019

Present: Councillors - E Leighton-Jones (Deputy Mayor & Chair), G Edwards (Mayor), P Hart, T James, C Ryan, S Barber-Bailey, G Willetts, M Craven, J Vaughan, J Rooney, S Cotton, T Hughes, V Macdonald, M Priestley, E Roberts, H Roberts

In Attendance: Natasha Flint, Town Clerk & Responsible Financial Officer
Rachel Lees, Assistant to the Town Clerk
Mr Nicholas Hopkins, IT Sales Consultant

Apologies: Councillor B Chapman

Declarations of Interest – Code of Local Government Conduct: None

54. Presentation by B2 Business Systems – Nicholas Hopkins

Members received a presentation by N Hopkins, IT Sales Consultant, the presentation focused on the current issues with the backup system already in place, as well as the current support and hardware. Mr Hopkins explained how their proposal would upgrade the existing infrastructure and have a positive effect on productivity. Members were given a breakdown of costs involved to upgrade the system. Members felt they would need to look into the matter further and will look at an upgrade in the near future. The Chair and Members thanked Mr N Hopkins for his presentation.

55. Minutes

- Minutes of the Special Meeting of the Council held on 8th July 2019
RESOLVED that the minutes are ACCEPTED and APPROVED

56. Questions on the Minutes

Special Meeting of the Council

- a) Councillor H Roberts thanked the Council for all the well wishes over the past weeks.

57. Report Back

Ysgol Aberconwy

Members were informed that a Governor vacancy has arisen in the School, Members are to let the Town Clerk know if they are interested.

Conwy Town Orchestra

Members were pleased at how well the Concert held on 20th July went, people of all ages attended the Concert in St Mary's Church and it was enjoyed by all. Councillor V Macdonald thanked the Town Council for their continued support.

Deganwy Foot Crossing

Councillor S Cotton gave an update. The crossing will be added to the definitive map as public footpath no. 73.

58. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached) along with the following additional item
Thank you card - Japanese Students from Alethia High School.

59. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council (Schedule C)
The decisions were NOTED.

60. Conwy in Bloom 2019

Members received a report back from Councillor S Barber-Bailey. The results of the competition will be out with feedback in September. Members discussed ideas for next year which included a men's shed for the men in the community. It was suggested to have a Wales in Bloom Working Party. The Mayor congratulated everyone who took part. The Chair thanked all those who took part

RESOLVED that information boards for the orchids in Llandudno Junction is placed on a future agenda.

With the permission of the Chair the order of the agenda was changed.

61. Guildhall Room Hire Rates

Members reviewed the room hire rates for 2019/20. Members discussed the need to upgrade the building if the rates are to be increased next year.

RESOLVED that the room hire rates stay the same as 2018/19.

Councillor V Macdonald left the meeting at this juncture.

62. Links with Japan

The Mayor gave an update on the links with Japan. Members were informed that Jim Jones of North Wales Tourism has submitted an application to CCBC for funding to send a delegation to Himeji in October 2019. The Mayor and Councillor B Chapman will hopefully be part of the delegation. A delegation from Japan will be visiting Conwy in early November. The Mayor wished to thank Councillor B Chapman for all his hard work.

63. John Ronald Cunningham Trust – Appointment of New Trustee(s)

Members received information regarding the current situation of the Trust Fund and were given the opportunity to volunteer as Trustees. Members asked for a full update at the next report back.

RESOLVED that Councillors S Cotton and J Vaughan become Trustees for the Trust Fund.

Councillor S Cotton left the meeting at this juncture.

Councillor G Willetts left the meeting at this Juncture.

64. Guildhall Flags – Health & Safety Issue

The Town Clerk informed Members that the flags were not secure in the holders and could pose a possible health and safety issue.

RESOLVED that the flags are taken down immediately and that a solution to preventing the flags from dropping is found asap.

65. Smiths of Derby – St Mary's Clock Renewal of Service Agreement

Members received details of the Renewal Service Agreement. A 3 year contract will be offered at a reduced price of £551.00 plus VAT, alternatively an annual contract would cost £198.00 plus VAT subject to a small increase per year.

RESOLVED that a 3 year contract is taken out at a cost of £551.00 plus VAT.

66. Approval of Payments

RESOLVED that the following payments are approved:

- a) Men at Work Wales – Repair of Conwy Town Notice Board - £324.00
- b) Daisy Chain – Floral displays for Guildhall - Wales in Bloom Comp - £170.00
- c) Drain Doctor Plumbing Ltd – Guildhall Ladies - £279.00 plus VAT
- d) Opus Energy St Mary's Clock Electricity - 04.06.19 - 03.08.19 - £11.17 plus VAT
- e) B2 Business Systems 03.06.19 - 02.07.19 Mono copies 1473, Colour copies 1666 - £89.58 plus VAT
- f) Zurich Municipal - Guildhall Insurance 22.07.19-21.07.20 - £2,525.55 plus vat

g) Conwy & District Royal British Legion - 1 Wreath for Civic Sunday - £18.50

Along with the following additional items:

h) P Gillbanks - Payment for refreshments for St Mary's Church for Civic Sunday 2019 - £11.09

i) G Willetts - Travel Expenses to OVW Training x2 Mold (72 Miles) & Llangefni (64 Miles) £61.20

j) Cash - Payment from Members Acc to Petty Cash Sheet 121 - Vouchers 89 to 97 - £188.22

k) R Lingwood - Mace Bearer Duties Civic Sunday 2019 - £50.00

67. List of Cheques

RESOLVED that the list of cheques 422 as tabled, is approved for payment (Schedule D)

68. Questions to Chair/Town Clerk

There were no questions

There being no further business the meeting was closed at approximately 8:10pm