

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
MINUTES OF THE TOWN COUNCIL MEETING  
HELD ON MONDAY 23<sup>rd</sup> APRIL 2018**

**Present: Councillors – B Chapman (Mayor), S Cotton (Deputy Mayor), V Macdonald, G Willetts, P Hart, E Leighton-Jones, S Barber-Bailey, T Hughes, M Priestley, J Vaughan, G Edwards, E Hughes, T James, H Roberts, E Roberts**

**In Attendance:** The Town Clerk, Helen Barritt

**Prayers:** The Mayor's Chaplain lead the Prayers

**Apologies: T Lewis**

**Declarations of Interest – Code of Local Government Conduct:**

Agenda Item 7a7 – Planning Application 0/45044 – Councillors James & Hart are related to the applicant

Agenda Item 19 – Mayor's Allowance 2018/19 – The Deputy Mayor & Councillor Edwards will be the recipients of the allowances

Agenda Items 26 & 27 – Staff Committee & Questions on the Minutes – Councillor Hart has a personal interest in matters being discussed

**Minute Number**

**132. Minutes**

- Minutes of the Special Meeting of the Council held on 9<sup>th</sup> April 2018  
RESOLVED that the minutes are approved

**133. Questions on the Minutes**

- Minute 316 – Minutes – CCTV  
The Town Clerk had received a copy of a notice informing the public that they are being recorded on CCTV. She said that she had forwarded a copy of the Town Council logo to the CCTV Manager, CCBC so a notice can be made acknowledging the Town Council's contribution to the service
- Minute 321 – National Eisteddfod Proclamation Ceremony  
The organisers had confirmed that they would be using Bodlondeb Car Park & Ysgol Aberconwy but would not have a Park & Ride
- Minute 322 Open Doors 2018  
Councillor Macdonald said that she wished to be added to the Working Party

**134. Town Clerk's Report**

Councillors received a report from the Town Clerk (Schedule A attached) along with the following additional items:

- a) St David's Hospice Events – Councillors were informed of the events
- b) Ghost Trail Around Conwy – the tours will be commencing in the Summer
- c) Conwy County Borough Council Standards Committee – Training on Code of Conduct  
Training sessions will take place on 11/6/18 6:30pm at Bodlondeb & 18/6/18 7pm at Llanrwst. There are places for 3 representatives from the Council & the Mayor & Town Clerk are expected to attend.  
RESOLVED that Councillor E Hughes is provisionally the third representatives

**135. Planning**

**a) Planning Applications**

*Councillors Hart & James left the meeting during discussion of application O/45044*

Councillors considered and commented on the planning applications as shown on the attached Schedule B

**b) Planning Decisions Issued**

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council. Councillors discussed the decisions being made by the County Council Planning Committee. Town Councillors who are also County Councillors said that they felt that there were not enough Members on the Committee & that attendance was poor. This meant that decisions were being taken by a small number of Members who were not representative of the area. Councillors also felt that there was not enough recognition of Town Council views & that they should be given more weight.

Councillors discussed the Planning Portal. Councillors found the system difficult to work with impairing decision making. Councillors said that they preferred to have paper copies & enquiries should be made as to the cost of obtaining these

RESOLVED that a letter is written to the Chief Executive, CCBC regarding:

a) The concerns about the Planning Committee

b) The problems with the Planning Portal & a request to return to paper copies

**c) Notice of Appeal – Crest Co-operative Ltd., Brierley House, Ferry Farm Road, Llandudno Junction, LL31 9SF**

Councillors RECEIVED & NOTED the Notice of Appeal

**136. The Revised Eryri Local Development Plan 2016-31**

There was no information to be able to send a response

**137. Conwy Harbour Advisory Committee**

Councillors received a report on the meeting held on 21<sup>st</sup> March 2018.

Councillors were concerned about the situation regarding the Mussel Fishery. A Regulatory Order is required to manage the fishery by CCBC.

RESOLVED that a letter is written to the Harbour Master, Chief Executive, CCBC & Cabinet Member for Regulatory Services, CCBC stating that the Town Council strongly supports the County Council obtaining the Regulatory Order & would consider contributing to the cost & help with other resources.

*Councillor Vaughan left the meeting at this juncture*

**138. Pedestrian Access to Conwy Town Centre**

Councillors received correspondence from a resident who was concerned about the safety of pedestrians walking through the archway on Llanrwst Road, Conwy.

Councillors agreed that this route was not safe. Councillors suggested that signs could even state "You Could be Killed" & should be multi-lingual

RESOLVED that a request is made to the County Council for signage to be put up stating "No Pedestrian Access" in the area & "Access to Conwy Town" signs are put up on the road & car park. Local members are to be included in the decision making.

**139. Call Out for Projects for Locating Renewable Furniture in Your Rural Community**

Councillors received information on the scheme. Councillors felt that benches on Lancaster Square & Conwy Quay would benefit tourism. 80% funding is available for projects

RESOLVED that the Rural Enabling Officer, CCBC is invited to a meeting to discuss the scheme

**140. Town Guide**

Councillors were informed that there were no stocks of the Town Guide at the distributors. Councillors were concerned about the distribution of the Town Guide & discussed producing a digital copy  
RESOLVED that:

- a) The distributors are asked where the Town Guide was distributed over the past 2 years
- b) Councillors Macdonald, Barber-Bailey, H Roberts & Willetts form a Working Party

**141. i61 Church**

Councillors received a request for funding for the Llandudno Junction Fun Day 2018  
RESOLVED that a grant of £1,500 is awarded

**142. Gŵyl Cerdd Blaenau Ffestiniog a'r Fro 2018**

Councillors received a request for funding for the event in November 2018. Councillors did not feel that it had any connection with the community.

RESOLVED that a letter is sent thanking the Committee for the information but as there was little connection with the Conwy Town Council area the Town Council would not be making a contribution

**143. The Little Dragon Music Festival**

Councillors received an update on the ticket sales for the event. Councillors felt that the event was important to the area & should be supported

RESOLVED that the cheque for the grant is sent to the organisers

**144. Deganwy Vacancy**

Councillors were informed that no election had been called. Therefore, the vacancy would be filled by co-option. The Town Clerk said that she would advertise the vacancy with the closing date being 8<sup>th</sup> May 2018. An Extraordinary Meeting of the Council will be held at 6:30pm on Monday 14<sup>th</sup> May 2018 to hold interviews & selection.

**145. Independent Remuneration Panel for Wales Annual Report – February 2018**

The Town Clerk informed Councillors of the Determinations

RESOLVED that the Determinations are discussed at the Special Meeting of the Council on 8<sup>th</sup> May 2018

**146. North & Mid Wales Association of Local Councils**

Councillors received a report on the Quarterly Meeting held on 20<sup>th</sup> April 2018

*The Deputy Mayor & Councillors Edwards & E Roberts left the meeting at this juncture*

**147. Mayor's Allowance 2018/19**

Councillors discussed the allowances for the Mayor & Deputy Mayor for 2018/19

RESOLVED that the Mayor's allowance is £2,150 & the Deputy Mayor's allowance is £500

*The Deputy Mayor & Councillor Edwards returned to the meeting*

**148. Approval of Payments**

RESOLVED that the following payments are approved:

- a) R.A. Slater – Guildhall & Bus Shelter Windows 4 weeks ended 6/4/18 - £170.00

- b) Business Systems (North Wales) Ltd. – Copies 6/3/18 to 5/4/18, Mono 3,501, Colour 99 - £20.35 plus vat
  - c) Colin Pierce – Independent Investigator Fees - £305.70
- Along with the following payments:
- d) Trilo-Byte Computer Services – Cloud Storage 1/2/18 to 30/4/18 & Repair to Laptop - £77.00
  - e) J.R.Lingwood – Mace Bearer Expenses, Civic Sunday & Remembrance Sunday - £96.00
  - f) H.S.Chapman – Retiring Mayoress Gift - £75.00

Councillors questioned the payment to the Independent Investigator. The Chair of the Staff Committee said that it had been necessary to engage someone independent of the Town Council & that the proper procedure was being followed after taking advice from Avensure & the Legal Department of the County Council.

*Councillor James abstained on this agenda item*

**149. Cash Payments**

There were no Cash Payments

**150. List of Cheques**

RESOLVED that the list of Cheques Sheet 389 is approved as tabled (Schedule C)

**151. Mayoral Announcements**

The Mayor said that by the end of his Mayoral year he will have attended over 110 duties. The Mayor mentioned the notable events of the year.

During his year International Women’s Day was celebrated for the first time in Conwy with the Castle being lit up purple.

He had met people from many nations during the year & hopes to initiate links with Himeji in Japan.

The Mayor highlighted his visit to HMP Berwyn.

Councillor H Roberts said that it had been a pleasure & privilege to serve with the Mayor & that he had been popular with the public.

Councillor Leighton-Jones thanked the Mayor for his hard work & representing the Council.

Councillors took a vote of thanks for the Mayor.

**152. Questions from the Residents**

There were no questions from residents

**153. Confidential Business**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

**154. Staff Committee**

Members RECEIVED and APPROVED the minutes of the Staff Committee meeting held on 26<sup>th</sup> March 2018

**155. Questions on the Minutes**

**There being no further business the Meeting was closed at 8:54pm**