

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY**

16th May 2016

**To: The Town Mayor & Members
Special Meeting of the Council (Finance & General Purposes) Committee**

Dear Madam Mayor & Members

There will be a **Special Meeting of the Council on Monday, 23rd May 2016 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal Interests

3. Appointment of Chairman

To appoint a Chairman for the Municipal Year 2016/17

4. Appointment of Vice-Chairman

To appoint a Vice Chairman for the Municipal Year 2016/17

5. Community Environmental Matters

To discuss environmental matters in the community with Mr P Barton-Price, Conwy County Borough Council

6. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 9th May 2016

7. Questions on the Minutes

8. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

9. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

c) Planning Policy Wales Chapter 6: The Historic Environment

To respond to the Welsh Government consultation paper (emailed)

10. Snowdonia National Park Authority – Public Consultation: Draft Supplementary Planning Guidance Notes – Obtrusive Lighting (Light Pollution)

To receive details of the consultation.

11. Castles & Town Walls of King Edward I in Gwynedd

To discuss the report emailed by the Deputy Mayor on 14/5/16

12. Aberconwy Historical Society

To receive an application for grant funding for a Historical Town Trail for Conwy (to be tabled)

13. Conwy Pirate Week-end

To receive an application for grant funding for the 2016 event (to be tabled)

14. Christmas Committee

To arrange a date for a meeting of the Christmas Committee

15. North Wales Walled Towns Friendship Circle

To appoint representatives to :

- a) the Car Rally Committee
- b) the Marketing Group

16. Conwy Harbour Advisory Committee

To receive a report on the meeting held on 23rd March 2016

17. Conwy Bowling Club

To receive an application for grant funding for a new steel shed (to be tabled)

18. Consultation on the Proposed Amalgamation of Ysgol Maelgwn & Ysgol Nant y Coed, Llandudno Junction

To receive details of the consultation

19. Llys Meddyg, Conwy

To discuss the proposed termination of Llys Meddyg's GMS contract with BCUHB

20. 2016/16 Accounts Statements

- a) To receive the budget reports and reserve balances for the year ended 31st March 2016 (to be tabled)
- b) To receive the Bank reconciliation and financial statement as at 31st March 2016 (to be tabled)
- c) To receive the balance sheet as at 31st March 2016 (to be tabled)
- d) To review the asset register as at 31st March 2016 (to be tabled)
- e) To receive the internal audit report for the year ended 31st March 2016 (to be tabled)
- f) To answer the questions on the Annual Governance Statement for the year ended 31st March 2016

21. Risk Assessment

To review and approve any necessary amendments (to be tabled)

22. Attendance

To receive the attendance sheet for 2015/16 (to be tabled)

23. Register of Interests

To complete Register of Interests forms

24. Cheque Signatories

To approve cheque signatories for the following Bank accounts:

- a) Conwy Town Council Business Current Account
- b) Conwy Town Council Notice Account
- c) The Mayoral Donation Account

25. Investment Strategy

To approve the Investment Strategy for 2016/17

26. Town Council Embroidered Badges

To discuss the purchase of badges

27. Mayoral Inauguration

To discuss a gratuity for the catering staff

28. Approval of Payments

To approve invoices received for payment:

- a) Daisy Chain – 2 Bouquets for Mayoral Inauguration - £54.00
- b) British Telecommunications PLC – Guildhall Telephone quarter ended 10th May 2016 - £55.84 plus vat
- c) Design 2 Print (Llandudno) Ltd. – 1,000 letterheads - £145.00 plus vat

29. Cash Payments

To approve the list of cash payments no.100 (to be tabled)

30. List of Cheques

To approve list of cheques no.342 (to be tabled)