

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
SPECIAL MEETING OF THE COUNCIL**

16<sup>th</sup> December 2019

**To: The Town Mayor & Members**

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 23<sup>rd</sup> December 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**3. Community Development Fund**

To receive a presentation from Steve Hamer Conwy Yacht Club requesting funding from the Community Development Fund.

**4. Minutes**

- To receive and approve minutes of the Town Council Meeting held on the 9<sup>th</sup> December 2019.
- To receive and approve minutes of the Finance Committee held on the 16<sup>th</sup> December 2019 (To be tabled – Item 1)

**5. Questions on the Minutes**

**6. Report Back**

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

**7. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**8. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached)

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

**9. The County Borough of Conwy (A470/Gloddath Lane Llandudno Speed Limit) Order 2019**

To receive and comment on the above speed limit order (Schedule D)

**10. Nalc Model Contract – Additional Statutory Leave Entitlement**

To receive details of the Model Contract in relation to the above (Schedule E)

**11. Christmas Events 2019**

To discuss the Christmas Events

**12. Approval of Payments**

To approve invoices received for payment:

- a) B2 Business Systems Ltd - 05/11/19 – 03/12/19 Mono copies 3726, Colour copies 2839 - £158.66 plus VAT
- b) Opus Energy – St Mary’s Church Clock Electric – 4/11/19 to 3/12/19 - £11.69 plus VAT
- c) Trilo Bytes Computer Services – Set up of Microsoft Office Share Point - £130.00
- d) Cash – Petty Cash – V133 Sheet 126 – Sweets for Christmas Events - £131.86 plus VAT
- e) Deganwy History Group - Mayoral Donation - £30.00
- f) 1<sup>st</sup> Llandudno Junction Scouts – Mayoral Donation - £30.00
- g) North Wales Cruising Club - Mayoral Donation - £30.00
- h) Clwb Yr Efail - Mayoral Donation - £30.00
- i) Deganwy Play and Learning Association – Final Payment of Community Development Fund - £595.81
- j) Gamlins Solicitors LLP – Payment on Behalf of the John Ronald Cunningham Trust to be reimbursed - £1440.00
- k) North Wales Tourism – Contribution towards the Celebration Dinner for the Himeji Delegation - £400.00
- l) R A Slater – Guildhall & Bus Shelter windows 4 weeks to 13/12/19 - £170.00

**13. List of Cheques**

To approve list of cheques no. 433 (to be tabled)

**14. Questions to Chair / Town Clerk**

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.