

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 23rd DECEMBER 2019**

Present: Councillors - G Edwards (Mayor), E Leighton-Jones (Deputy Mayor & Chair), C Ryan, S Barber - Bailey (Vice Chair), M Craven, J Vaughan, H Roberts, E Roberts, S Cotton, V Macdonald, M Priestley, B Chapman.

**In Attendance: Natasha Flint, Town Clerk & Responsible Financial Officer
Rachel Lees, Deputy Town Clerk
Steve Hamer, Conwy Yacht Club
Louise Bennett, Conwy Yacht Club**

Apologies: Councillor: G Willetts, J Rooney, C Parry, P Hart, T James

Declarations of Interest:

Agenda item 3. Community Development Fund – Cllr V Macdonald is a member of Conwy Yacht Club.

155. Community Development Fund

Members received a presentation by Steve Hamer regarding the Club that has been set up through Conwy Yacht Club. The club is Deganwy Rowers and has been running for approximately a year with a loan boat from Welsh Sports. The boat itself is a Celtic long boat and will soon be taken back as it is not for keeping. The club has gone from 1 member to 30 in a year and has 2 established ladies crews.

Mr Hamer informed Members that as the boat is being taken back the club will not be able to continue without a boat, the Community Development Fund would go towards existing fundraising that the club has done and enable the club to purchase a Celtic Long Boat. Sea rowing has been known to be therapeutic, good for health and wellbeing and Mr Hamer even hold mindful session whilst out rowing, the club is looking at sessions for Blind Veterans and Youth groups and already has local Schools interested.

Councillor M Priestley Noted that he works for Blind Veterans.

Councillor S Cotton Noted that she is on the Management Committee of the Sea Cadets.

Councillor V Macdonald left the meeting while the decision was discussed.

RESOLVED that the club is awarded £4000.00 from the Community Development Fund provided the club can prove that it will be accessible to local youths and that recognition is given to the Town Council and the logo is displayed on the boat.

Councillor V Macdonald re-joined the meeting at this juncture.

156. Minutes

- Minutes of the Town Council Meeting of the Council held on the 9th December 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED with the following amendments:
 1. Page 2 Minute 54. Report Back – Gyffin Car Park, should read: Councillor S Barber-Bailey reported that residents have seen the sign at Gyffin Car Park and appreciate that the Town Council sponsor the Car Park.
 2. Page 2 Minute 54. Report Back – Walled Towns Friendship Circle, to read: former Chairman and President of the European Walled Towns Mr John Price MBE.
- Minutes of the Finance Committee Meeting held on 16th December 2019.
RESOLVED that the minutes are ACCEPTED and APPROVED.

157. Questions on the Minutes

Town Council Minutes held on 9th December 2019
Minute 57b. Christmas Events

Councillors were informed by D Phillips Safety Advisor that if they are given a specific location to man then they cannot leave that location to re-fill the baskets. It was suggested to have a more in-depth discussion about it at the Safety briefing on Christmas Eve at 4pm.

158. Report Back

Sea Cadets

Councillor Cotton reported that at the latest meeting it was discussed that the Unit needs improvement works to make more room for Cadets and generate an income from a hireable space and therefore the Sea Cadets will be seeking funding soon to enable these works to take place.

159. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached)

160. Planning

a) Planning Applications

Members considered and commented on the attached (Schedule B)

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council (Schedule C)
The decisions were NOTED.

161. The County Borough of Conwy (A470/Gloddath Lane Llandudno Speed Limit) Order 2019

The order was NOTED.

The Deputy Clerk left the meeting at this juncture.

162. Nalc Model Contract – Additional Statutory Leave Entitlement.

As 10 Signatures were received by Members at the last Meeting of the Council this agenda item was brought back for discussion. The Additional Statutory Leave Days were to enable the Office to close between Christmas and New Year.

RESOLVED that Office is closed from 25/12/19 to 2/1/20 but the days off are discretionary and not the 2 Additional Statutory Leave days requested. The Town Clerk, Deputy Clerk and Event's Co-ordinator will be in the office on the 30th December.

The Deputy Clerk re-joined the meeting.

163. Christmas Events 2019

1. The Town Clerk reminded Councillors that the Safety Meeting for All Volunteers will be at 4pm on Christmas Eve.
2. There will be refreshments for all volunteers at the Guildhall once the event has closed and the barriers are put back for storage and all litter cleared from the streets.
3. Advance permission to give donations to those organisations that contribute to the success of the events that Conwy Town Council put on at Christmas:
RESOLVED that the following donations would be given:-
Mr J Gilligan – Carol singing events and Christmas Eve - £30.00
Cadw Volunteer Cleaner – Christmas Eve £50.00
4. Members were given the Boxing Day Dip information. Councillor V Macdonald will provide the tables.
The Mayor will be responsible for the Loud hailer on arrival at 10.30am.

164. Approval of Payments

RESOLVED that the following payments are approved:

- a) B2 Business Systems Ltd - 05/11/19 – 03/12/19 Mono copies 3726, Colour copies 2839 - £158.66 plus VAT
- b) Opus Energy – St Mary's Church Clock Electric – 4/11/19 to 3/12/19 - £11.69 plus VAT
- c) Trilo Bytes Computer Services – Set up of Microsoft Office Share Point - £130.00
- d) Cash – Petty Cash – V133 Sheet 126 – Sweets for Christmas Events - £131.86 plus VAT
- e) Deganwy History Group - Mayoral Donation - £30.00

- f) 1st Llandudno Junction Scouts – Mayoral Donation - £30.00
- g) North Wales Cruising Club - Mayoral Donation - £30.00
- h) Clwb Yr Efail - Mayoral Donation - £30.00
- i) Deganwy Play and Learning Association – Final Payment of Community Development Fund - £595.81
- j) Gamlins Solicitors LLP – Payment on Behalf of the John Ronald Cunningham Trust to be reimbursed to CTC when JRCT Bank Account is open and functional - £1440.00
- k) North Wales Tourism – Contribution towards the Celebration Dinner for the Himeji Delegation - £400.00
- l) R A Slater – Guildhall & Bus Shelter windows 4 weeks to 13/12/19 - £170.00

along with the additional payments:

- m) North Wales Association of Town and Larger Community Councils – Annual Membership 31/7/19 to 30/7/20 - £90.00
- n) MAD Sound and Lighting – Christmas Eve Sound System - £2600.00 plus VAT
- o) Sound Design – Christmas Carol Events and Christmas Eve sound system – £570.00
- p) The Firework Company – Christmas Eve Fireworks - £2095.00 plus VAT
- q) Design to Print – Compliment Slips - £153.60
- r) Viking Supplies – Lanyard equipment - £35.46 plus VAT
- s) Viking Supplies – Lanyard equipment - £16.99 plus VAT
- t) Mr Clive Jones – CADW Cleaner Donation - £50.00

165. List of Cheques

RESOLVED that the list of cheques 433 as tabled, is approved for payment (Schedule D)

166. Questions to Chair/Town Clerk

There were no questions.

There being no further business the meeting was closed at 8.03pm