

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 24th JULY 2017**

Present: Councillors – B Chapman (Town Mayor), P Hart, E Leighton-Jones, V Macdonald, B James, T Lewis, D Hale, G Edwards, J Vaughan, E Hughes, A James, H Roberts, T James

**In Attendance: H Barritt, Town Clerk
Sergeant T Prythech, North Wales Police
PCSO B Owen, North Wales Police**

Apologies: Councillors: Councillors S Cotton (Deputy Mayor), S Barber-Bailey, M Priestley, T Hughes

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 20b, Guildhall Room Hire Rates – Councillor Macdonald is Chair of the Conwy Town Orchestra

Minute Number

In the absence of the Deputy Mayor, Councillor Leighton-Jones took the chair

73. Policing in the Community

The Chairman welcomed Sergeant Prythech & PCSO Owen to the meeting. Sergeant Prythech said that he would like to come along to meetings in the future & is willing to be contacted at any time. Members discussed issues in the community with Sergeant Prythech & PCSO Owen. These included anti-social behaviour & graffiti. Sergeant Prythech said that he would look into these issues & recommended that Members contact their PCSOs & carry out Environmental Audits in their communities to highlight issues.

Members pointed out that the visibility of police in the community was appreciated by the public. Members asked about the future of Conwy Police Station. Sergeant Prythech said that it had not yet been decided but he would pass on any information he received.

Members thanked PCSO Owen for her work in Conwy.

The Chair thanked Sergeant Prythech & PCSO Owen for attending the meeting.

Sergeant Prythech & PCSO Owen left the meeting at this juncture

Councillor Edwards joined the meeting at this juncture

74. Minutes

- Minutes of the Christmas Committee meeting held on 3rd July 2017
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Extraordinary Meeting of the Town Council held on 5th July 2017
As the Mayor was not present at the meeting & the Deputy Mayor, who chaired the meeting was not present, the acceptance of the minutes were deferred to a future meeting

- Minutes of the Special Meeting of the Council held on 10th July 2017
Minute 58b, Planning Application, 0/44129 – the phrase “The Council welcomes the approach to using infill rather than greenfield sites” was not part of the decision & is to be removed
RESOLVED that the minutes are ACCEPTED and APPROVED with the above amendment

75. Questions on the Minutes

- a) Christmas Committee meeting held on the 3rd July 2017
Minute 5, Conwy Christmas Eve Event
Members asked if there was any news on the elf costume. The Town Clerk said that she would contact Councillor T Hughes
- b) Special Meeting of the Council held on 10th July 2017
Minute 54, Post Office Facilities in the Community
Members received an update
RESOLVED that the matters is put on the agenda of the Town Council meeting on 7th August 2017

76. Town Clerk’s Report

Members received the Town Clerk’s Report (Schedule A attached) and the following additional items:

- a) Keep It Clean – No Messing Campaign
An email had been received from the Senior Environmental Health Officer, CCBC thanking the Town Council for considering the campaign
- b) Royal Cambrian Academy – 135th Annual Summer Exhibition
Members received an invitation to the opening of the exhibition on 28/7/17 from 7pm to 9pm.
The exhibition is on until 9/9/17
Members voiced their disappointment that the Mayor did not receive an official invite & that the opening clashes with the Conwy Classical Music Festival
RESOLVED that the Royal Cambrian Academy are asked to send an official invite to the Mayor in future
- c) Leaf!
The Summer 2017 edition is available on the table in the Hallway in the Guildhall
- d) Mayor of Bay of Colwyn’s Charity Night
22/8/17, 7:30pm, Theatr Colwyn, Colwyn Bay – ukulele entertainment with Uke-A-Bay.
The Uke-A-Bay Festival has events on the evening of 11/8/17 in White Lion, Llanellian, St Paul’s Church & grounds & venues around Colwyn Bay during the day on 12/8/17 & at the Station Public House from 12noon to 5pm on 13/8/17

77. Planning

- a) **Planning Applications**
Members considered and commented on the attached Schedule B
- b) **Planning Decisions Issued**
Members received list of planning decisions issued by Conwy County Borough Council
- c) **Proposed Development at Llys Marl, Corner of Marl Lane & A470, Deganwy**
Members received details of the Consultation Before Applying For Planning Permission for the proposed development at Llys Marl, Corner of Marl Lane & A470, Deganwy by Beech Developments (NW) Limited
RESOLVED that Beech Developments (NW) Limited are invited to come & meet Councillors on 31/7/17 at 6pm in the Guildhall to discuss the proposal

78. Application to Name a Road

Members received correspondence from Conwy County Borough Council that the unnamed road in Llandudno Junction will be named Ffordd y Pwnt/The Point Way

79. Parking in Bryn Castell, Conwy

Members received 3 options from the Traffic Engineer, CCBC to alleviate the parking problems on Bryn Castell, Conwy.

Members discussed the options & were informed that residents will be consulted. Members said that as a long term solution was needed it must be left to the residents.

80. Bench on the Footpath at RSPB, Llandudno Junction

Members received a request to site a bench on the footpath on the Bund by the RSPB reserve. This had been discussed by the Town Council 2 years ago & it had been established that the land belonged to the Crown Estate who would require a one-off fee of £150 & an annual licence fee of £150. Glan Conwy Community Council is keen to have a bench on this footpath, so they could be approached to share the cost.

Members discussed the amount of paperwork that would be required by Crown Estate.

RESOLVED that the process is undertaken when the Assistant to the Town Clerk returns to work.

81. Development of the Walking & Cycling Network in Rural Wales: Conwy Cob to Llandudno – Survey

Members received details of the survey from Sustrans Cymru & discussed the issues with sand on the path.

RESOLVED that the Town Clerk sends out the link to the survey for Members to complete

Councillor Lewis left the meeting at this juncture

82. North Wales Walled Towns Friendship Circle

The Town Clerk reminded Members that there is a meeting organised by Cadw on 26/7/17 at 3:30pm in the Guildhall to discuss The Great Place Scheme Heritage Lottery Fund.

83. North Wales Fire & Rescue Authority – Developing the Fire & Rescue Service for the Future

Councillor A James reported that he is currently working on the response which is due in on 31/7/17. He will circulate the response to Members before submitting it

Councillor Vaughan left the meeting at this juncture

84. North & Mid Wales Association of Local Councils

RESOLVED that the agenda item is deferred to a future meeting

85. Llandudno General Hospital Stakeholder Workshop

Members received a report on the Workshop held on 17/7/17 from Councillor Hart regarding options for development of Llandudno General Hospital. The ideas will be forwarded to the Welsh Government for further consideration

86. Society of Local Council Clerks

Members received a report from the Town Clerk on the conference held on 12/7/17.

The theme running through the conference was capacity & capability of the Town & Community Council sector & devolution of services.

The Town Clerk said that Local Government reform is being debated again & the Town Council is advised to consider how it will respond to this.

87. Code of Conduct Training

The Town Clerk informed Members that as the training had coincided with Town Council meetings, nobody from the Town Council had been able to attend the CCBC sessions & no others were planned. She had obtained the training materials which had been distributed to Members. If any Member wished to have a hard copy please let the Town Clerk know. If Members would like to discuss the Code of Conduct with the Town Clerk she will arrange a meeting

88. Welsh Government Consultations

a) Welsh Revenue Authority Powers to Tackle Tax Crime

RESOLVED that the Town Council does not consider this consultation

b) School Organisation Code

RESOLVED that the Town Council does not consider this consultation but that it is passed to Members who are school governors for information

89. Guildhall IT System

Members received & discussed the quote from Trilo-Byte Computer Services for replacement & upgrade of the Guildhall IT system at a cost of £4,762.00 plus £648.00 per annum for licences. The Town Clerk said that she had spoken to Microshade but their provision had been considered too expensive by the Town Council & had not included hardware.

RESOLVED that as Trilo-Byte Computer Services is the current IT contractor for the Town Council that the quote is accepted

90. Guildhall Room Hire Rates

a) Members reviewed the room hire rates for 2017/18

RESOLVED that the rates remain the same as for 2016/17

Councillor Macdonald left the meeting at this juncture

b) To consider the letting of the Mayor's Parlour to Conwy Town Orchestra

RESOLVED that the Orchestra continues to be able to use the Guildhall for free for rehearsal but is asked to provide a risk assessment & copy of insurance

91. Approval of Payments

RESOLVED that the following payments are approved:

a) Business Systems (North Wales) Ltd. – Copies 2/6/17 to 4/7/17, 3,868 Mono, 132 Colour - £21.58 plus vat

Along with the following payment:

b) Supertemps – Temporary Staff for 14th & 15th July - £102.96 plus vat

92. Cash Payments

RESOLVED that the list of Cash Payments 106 as tabled, is approved for payment (Schedule C)

93. List of Cheques

RESOLVED that the list of cheques 371 as tabled, is approved for payment (Schedule D)

The Vice Chairman allowed the following item as a matter of urgency

94. Kingdom Security

Members discussed the recent Public Meeting regarding the provision of dog control services by Kingdom Security.

Members were informed that Llandudno Town Council had written to CCBC asking them to terminate the contract with Kingdom Security

RESOLVED that:

- a) a copy of the letter from Llandudno Town Council is obtained & a letter is written to CCBC requesting that the contract with Kingdom Security is terminated early
- b) the matter is put on a future agenda & a CCBC officer is asked to attend the meeting

95. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

96. Staff Committee

There being no further business the meeting was closed at 9:05pm