

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

18th February 2019

To: The Town Mayor & Members

Dear Madam Mayor & Members

There will be a **Special Meeting of the Council on Monday, 25th February 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Cambrian Way footpath

To receive a presentation from Oliver Wicks, Walking Spaces Officer, Ramblers Cymru.

4. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 11th February 2019.

5. Questions on the Minutes

6. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

7. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached)

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

8. Appointment of Internal Auditor

To appoint the internal auditor for the financial year 2019/20 & discuss the Engagement Letter

9. Overview of the Guildhall lease

To receive information from Cllr. John Rooney

10. The Rev Peter Walker

The Reverend is retiring at the end of March 2019 and his final service is on 10th March at 15:00 at All Saints Church - Deganwy

11. Wales Audit Office Report

Financial Management and Governance – Town and Community Councils 2019-20 and Internal Audit Arrangements at Town and Community Councils in Wales (emailed 19/02/2019)

12. Independent Remuneration Panel for Wales Annual Report – February 2019

To receive the relevant sections of the Annual Report for discussion (emailed 19/02/2019)

13. Approval of Payments

To approve invoices received for payment:

- a) R. A. Slater - Guildhall & Bus Shelter Windows - 4 Weeks to 08/02/19 - £170.00
- b) SLCC Enterprises – New Clerk Event – 27/2/19 - £10.00 plus vat
- c) Scottish Power – Festoon and Festive lighting – un-metered supplies 31/01/2018 to 31/01/2019 - £245.04 plus vat
- d) Opus Energy – St Mary’s Clock Electric – 4/1/19 to 3/2/19 - £24.08 plus vat
- e) Viking - Stationery - £88.65 plus vat
- f) E Roberts - Councillors Expenses/allowance – Car Permit £114.00
- g) B2 Business Systems (North Wales) Ltd– Copies 9/1/19 to 1/2/19, 2,670 Mono & 1149 Colour - £69.95 plus vat

14. Cash Payments

To approve the list of cash payments no.118 (to be tabled)

15. List of Cheques

To approve list of cheques no.409 (to be tabled)