

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

18th November 2019

To: The Town Mayor & Members

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 25th November 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Declaration of Acceptance

The new Councillor for Pensarn Ward will make her Declaration of Acceptance.

4. Presentation to the Council regarding Climate Change

To receive a presentation from Andrew Wilkinson, ERF, CCBC.

5. Minutes

- To receive and approve minutes of the Finance Committee held on the 21st October 2019.
- To receive and approve the minutes of the Special Meeting of the Council held on 11th November 2019.

6. Questions on the Minutes

7. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

8. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

9. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached)

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

10. The Independent Remuneration Panel for Wales Draft Annual Report 2020/21

To receive information on the Report. (emailed 18/11/19)

11. Ysgol Awel Y Mynydd Governor Representative

To appoint a new Governor for Ysgol Awel Y Mynydd.

12. Christmas Events 2019

- a) To receive and approve the risk assessment for the small Christmas Trees on the Guildhall (to be tabled)
- b) To discuss the events.

13. Office Arrangements for Christmas

To discuss the arrangements.

14. Conwy Borough Football Club

To receive details of Sponsorship packages. (Schedule D)

15. Guidance on the Life Expectancy of a Fire Detection and Alarm System

To receive information regarding the fire alarm system. (Schedule E)

16. Approval of Payments

To approve invoices received for payment:

- a) B2 Business Systems 02/10/19 – 05/11/19 Mono copies 2914, Colour copies 923 - £60.00 plus VAT
- b) Men at Work Wales – Remount Slate Plaque - £162.00
- c) AB Fire Prevention Wales Limited – Annual Service of Fire Alarm System and 1 six monthly check - £240.00 plus VAT
- d) British Telecommunications plc – Guildhall telephone – 1/11/19 to 31/01/20 – £53.72 plus VAT

17. List of Cheques

To approve list of cheques no. 431 (to be tabled)

18. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.

19. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 3d, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

20. Staff Committee

To receive and approve the minutes of the Staff Committee meeting held on 28th October 2019.

21. Questions on the Minutes