

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY**

25th January 2016

To : The Town Mayor & Members

Dear Madam Mayor & Members

There will be a **Special Meeting of the Council on Monday, 1st February 2016 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal Interests

3. Conwy Chamber of Trade

To receive a presentation from Mr Tunstall regarding the staging of a Medieval event in 2017

4. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

5. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

6. Deganwy Prom Day

To receive a request for funding

7. Hanging Baskets and other Planting

To discuss the arrangements for the provision of hanging baskets and other planting in the community.

8. Planned Improvement Works to the Pen Y Clip & Conwy Tunnels on the A55

To discuss the proposed works.

9. Volunteers in the Community

To discuss the use of volunteers to undertake activities in the community.

10. Draft Local Government (Wales) Bill

To delegate responsibility to the Local Government Reform Working Party to draft a response on the Consultation document and set a date for the Working Party to meet

11. North Wales & Mid Wales Association of Local Councils

To receive a report on the meeting held on 22nd January 2016.

12. Disability Access to the Guildhall

To receive information from the Town Clerk

13. Chapel Street Slate Plaques

To receive correspondence.

14. 3rd Quarter Financial Reports 2015/16

To receive the budget reports for the year to 31st December 2015 and the reserves, bank reconciliation and financial statement as at 31st December 2015 (to be tabled)

15. Appointment of Internal Auditor

To appoint the internal auditor for the financial year 2015/16 and discuss the Engagement Letter.

16. Application for Dispensation

To receive information on the process to apply for dispensation to speak on an agenda item in which a Councillor has an interest.

17. Approval of Payments

To approve invoices received for payment:

- a) Bebbington & Wilson Limited - Festive Lighting Installation 2015 Payment 2 - £4,346.25 plus vat
- b) Bebbington & Wilson Limited – Festive Lighting Installation 2015 Payment 3 - £2,897.50 plus vat
- c) Micrographics Colour Imaging Ltd. – Banner Stand & Artwork - £243.50 plus vat
- d) Barritt & Son – Removal & disposal of Christmas Trees and supply of 20 Hi Vis Jackets - £285.60 plus vat

18. Cash Payments

To approve the list of cash payments no.97 (to be tabled)

19. List of Cheques

To approve list of cheques no. 335 (to be tabled)