

CYNGOR TREF, CONWY TOWN COUNCIL
GUILDHALL, CONWY.
MINUTES OF THE CHRISTMAS COMMITTEE MEETING
HELD ON WEDNESDAY 28th AUGUST 2019 @ 18:30pm

PRESENT: Councillors – C Ryan (Chair), G Edwards (Mayor), S Cotton, H Roberts, P Hart, J Vaughan, S Barber-Bailey, G Willetts, M Craven, V Macdonald.

**IN ATTENDANCE: Mrs N Flint (Town Clerk & Responsible Financial Officer);
Mr P Gillbanks (Mayor's Secretary/Events Co-ordinator).**

APOLOGIES: Councillors – E Leighton-Jones (Deputy Mayor), J Rooney, T Hughes, E Roberts, T James, B Chapman.

Declarations of Interest – Code of Local Government Conduct: None.

8. Christmas Lights

The Town Clerk informed Members that she had been in contact with Bebbington and Wilson and they were going to put her in touch with the company that have historically supplied CTC with the lights that go on the large Christmas Trees, as new sets are needed for the 25ft Tree by Conwy Castle. Also, as CTC have resolved to have two additional Christmas Trees for Gyffin and the Morfa lights will need to be purchased. The Town Clerk advised that she will up-date Members when the costing for new lights come in.

9. Christmas Trees

Tree Wise Men's quote for the supply of 4ft / 15ft / 25ft Christmas Trees was accepted by CTC. It was also discussed as to whether to agree a three-year contract (subject to terms) for the supply of Christmas Trees for 2020-2023.

A discussion was had in relation to the display of the 4ft Christmas Trees that are given out to the local shops and businesses in the Town of Conwy.

RESOLVED to RECOMMEND that Tree Wise Men supply 53x 4ft / 6x 15ft / 2x 25ft Christmas Trees for CTC – Christmas 2019, at a total cost including delivery, installation and removal of £5687.50

RESOLVED to RECOMMEND that Tree Wise Men are offered a three-year contract (subject to terms) to supply the 4ft / 15ft / 25ft Christmas Trees for CTC – Christmas 2020-2023.

RESOLVED to RECOMMEND that the Town Clerk visits each shop/business individually to ask if they require a 4ft Christmas Tree for Christmas 2019 and to advise that if they do not intend to display them outside their premises then they should not order a Christmas Tree. The situation will be monitored by the Town Clerk.

10. Conwy Christmas Eve Event

The Mayor's Secretary/Events Co-ordinator advised CTC that the ID Lanyards for the Christmas Eve Event are £12.99 for 20. The Mayor's Secretary/Events Co-ordinator advised CTC that to have 2 additional Chapter 8 operatives at the Car Park at Morfa Bach will be an extra £108.00.

RESOLVED to RECOMMEND that the Mayor's Secretary/Events Co-ordinator order 20 ID Lanyards.

RESOLVED to RECOMMEND that CTC have 2 additional Chapter 8 operatives at Morfa Bach Car Park for the Christmas Eve Event 2019 and that the Mayor's Secretary/Events Co-ordinator will organise this.

RESOLVED to RECOMMEND that Cllr. H Roberts purchase a wig & beard @ £17.00 and that Cllr. P Hart purchase a belt @ £19.95.

11. Llandudno Junction & Deganwy Events

A full discussion was had in relation to the viability of the Christmas Carol Event in Deganwy as in recent years the turnout has been very poor. In 2018 only 1 child and his parent turned up. If the Deganwy Event has a poor response this year CTC will assess the event taking place for 2020. It was suggested to have a Donkey in attendance at Tan y Fron Playing Field, Deganwy.

RESOLVED to RECOMMEND that the CTC keep the Christmas Carol Event at Tan y Fron @ 14:00.

RESOLVED to RECOMMEND that the Town Clerk look into the feasibility of having a Donkey.

12. Medical Cover for Christmas Events

The Mayor's Secretary/Events Co-ordinator advised CTC that he is still looking to find additional medical cover for the Christmas Eve Event, so the item was deferred.

13. Donation boxes at the Christmas Events

A discussion was had in relation to the possibility of Donation Buckets for the Christmas Eve Event. The purchase of a new wig, beard and belt for the Christmas Eve Event was discussed.

RESOLVED to RECOMMEND that CTC do not have Donation Buckets at the Christmas Eve Event as the event has always been a 'Free Event' for the Community.

14. Links with local Food bank

The Mayor's Secretary/Events Co-ordinator advised CTC that he had been in contact with the local Food Bank and they are delighted to have CTC involved in the Christmas Food Bank Campaign. A full discussion was had in relation to the above.

RESOLVED to RECOMMEND that CTC support the Food Bank Collection and have a collection point in the Guildhall for Christmas 2019 and signs be made and placed on the outside of the Guildhall doors whilst the collection is taking place. The Mayor's Secretary/Events Co-ordinator, together with the Town Clerk will contact the Food Bank to organise the above.

There being no further business, the meeting was closed at 7:45pm