

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
TOWN COUNCIL MEETING**

21st October 2019

To: The Town Mayor & Councillors

Dear Mr Mayor & Councillors

You are summons to the meeting of the **Town Council on Monday 28th October 2019 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Prayers

2. Apologies

To receive apologies for absence.

3. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

4. Play Wales Playschemes

To receive a presentation from Nathania Scyner regarding playschemes.

5. Minutes

- To receive and approve the minutes of the Finance Committee held on 30th September 2019.
- To receive and approve the minutes of the Civic Committee held on 2nd October 2019.
- To receive and approve the minutes of the Guildhall Committee held on 7th October 2019.
- To receive and approve the minutes of the Special Meeting of the Council held on 14th October 2019.

6. Questions on the Minutes

7. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

8. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached).

9. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached).

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

c) Proposal for Naming of Street

To receive a proposal from Cartrefi Conwy that the road shown on the attached plan be named: Heol Ysgol Maelgwn (Schedule D attached)

d) Town & Country Planning Act 1990 S.257, Public Footpath Diversion. Footpath no. 50 Development off Sychnant Pass Road, Conwy.

To receive and comment on the proposed diversion (Schedule E attached)

10. Active Travel Route: Conwy West – Cycling and Walking Conwy to Parc Caer Seion

To receive details of the active travel route (Schedule F)

11. Guildhall Committee Terms of Reference

To approve the terms of reference (Schedule G)

12. Conwy Fringe Festival

To receive details of a proposal from Ms Annette Evans (Schedule H)

13. Conwy Town Council Website

To receive 3 Quotes for the upgrade to Conwy Town Council website (as tabled on 14/10/19).

14. Conwy Football Club Pitch-side Advertising Board at Y Morfa

To discuss renewing the Pitch-side advertising board (Schedule I)

15. Remembrance Sunday and Armistice Day 2019

- a) To receive final details of the commemorations from the Town Clerk.
- b) To receive and approve the risk assessment (to be tabled)

16. Christmas Events 2019

- a) To receive and approve the following risk assessments:
 - i) Santa on the Castle (to be tabled)
 - ii) Christmas Eve (to be tabled)
- b) To discuss all other matters regarding the Christmas Events

17. Approval of Payments

To approve the following payments:

- a) Lyn-An Ltd – Taxi to and from Manchester Airport for Himeji Delegation - £240.00
- b) B Jones – Reimbursement for accommodation for the Himeji Delegation - £1488.56
- c) B2 Business Systems - Copies 3/9/19 to 2/10/19, Mono 2,119, Colour 1941 - £106.36 plus VAT
- d) R. Lyons Electrical Limited – Call out for electricians in Guildhall Ladies - £44.00 plus VAT
- e) P Gillbanks – Business cards for Himeji Delegation - £52.47 plus VAT plus £9.99 carriage no VAT
- f) Benards Ltd – Framing 2 Charters for Honorary Bailies - £62.90 plus VAT
- g) Bay of Colwyn Town Council – N Flint & C Ryan Chapter 8 Training - £360.00 plus VAT
- h) One Voice Wales – Cllr. J Rooney Code of Conduct Training - £40.00

To approve the following donations:

- i) The Knights of Conwy – Open Doors weekend 2019 - £150.00 donation.
- j) Deganwy Prom Day – Mayoral Donation - £30

To approve the following Remembrance Sunday Donations

- k) M. Bradley-Williams – Bugler for Remembrance Sunday - £50

18. List of Cheques

To approve list of cheques no. 429 (to be tabled)

19. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given

20. Mayoral Announcements

21. Twenty minutes to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest.