

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 29th OCTOBER 2018**

Present: Councillors – Councillors S Cotton (Mayor & Chair), G Edwards (Deputy Mayor & Vice-Chair), G Willetts, B Chapman, P Hart, S Barber-Bailey, M Priestley, E Hughes, T James, H Roberts, E Roberts, T Hughes, J Rooney V Macdonald, E Leighton-Jones, J Vaughan.

**In Attendance: Town Clerk, Natasha Flint
 Assistant to the Town Clerk, Rachel Lees**

Prayers: The Mayor’s Chaplain lead the Prayers

Apologies: None

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 7a – Planning Applications – Councillor Priestley is a member of Conwy County Borough Council Planning Committee

Agenda Item 7a – Planning Applications – 0/45643 – Councillors Hart & James are related to the applicant.

Minute Number

66. Minutes

- Minutes of the Special Meeting of the Council held on 15th October 2018
RESOLVED that the minutes are approved with the following amendment – Minute 117. Conwy Post Office – RESOLVED that the Town Clerk writes to Dr Lynn Phillips, Conwy Post Office, with thanks for the valued service provided over the years.

67. Questions on the Minutes

Special Meeting 15th October 2018.

a) Minute 122. Marl Ward Vacancy

The following person was duly elected Councillor for Marl Ward without contest – Colette Rachel Ryan. Conwy CBC will charge a small fee for the notifications.

68. Town Clerk’s Report

Councillors received a report from the Assistant to the Town Clerk (Schedule A attached)

69. Planning

a) **Planning Applications**

Councillors considered and commented on the planning applications as shown on the attached Schedule B

Councillors Hart and James left the meeting during discussions on planning application 0/45643

Councillor M Priestley left the meeting during discussion on all applications.

Councillors Hart, James & Priestley re-joined the meeting.

b) **Planning Decisions Issued**

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

70. Conwy Tourist Information Centre

Councillors received a request for funding of a digital screen to be placed outside the Conwy Tourist Information Centre. Councillors were concerned that other sources of funding had not been considered before the Town Council.

RESOLVED that the Town Council support the project but would like to see a Business case before committing to any amount of funding.

71. Remembrance Sunday 2018

Councillors received details of the arrangements for Remembrance Sunday. Councillors were informed that an owner of a Shire horse would like the horse to be included in the parade to commemorate the service of the horses during the Wars. The horse will walk alongside the veterans and be dressed in a 100 year old harness with brasses.

RESOLVED that the horse joins the parade, provided the horse isn't affected by the canon.

72. Christmas 2018

Councillors discussed arrangements for Christmas events:

a) Christmas Trees

Small trees for Conwy businesses will be delivered at 9am on 26/11/18 to Conwy Quay next to the Liverpool Arms. Councillors were asked to help with distribution.

Councillors discussed having small trees in Deganwy and Llandudno Junction, this will be looked at for next Christmas.

b) Lancaster Square Carols

Councillors were informed that Conwy County Borough Council will not be moving the benches this year and therefore the sound van will have to be relocated. It was suggested that the van be relocated to the taxi rank side of the square and that the taxi rank is suspended as per the road closure. Concerns were made about the projection of sound coming from the opposite side of the square. The Town Clerk informed Councillors that the Events Co-ordinator is in talks with the sound engineer and will let Councillors know.

c) Christmas Eve Event

The Town Clerk informed Councillors that a meeting had taken place with Safety Advisor, Mr D Phillips and PC C Jones regarding the health and safety of the event with the increased numbers. Mr Phillips will be producing additional risk assessments for Christmas Eve. As the Town Council would need to use the 'Purple Guide', Mr Phillips advised that the event would require – 1 Ambulance, 1 Paramedic and 8 fully trained First Aiders. Mr Phillips advised that SIA Personnel and Chapter 8 personnel are to be the main marshals with the help of volunteer marshals.

The Town Clerk informed Councillors that the portaloos will be hired from the 19/12/18 to 8/1/19. The loos have been added to the Town Council's insurance at no extra cost.

73. Guildhall Working Party

Councillors received a report from Councillor V Macdonald on the meeting held on 1st October 2018 and a follow up walk around meeting held on 8th October 2018.

74. Approval of Payments

RESOLVED that the following payments are approved:

- a) R. A. Slater – Guildhall & Bus Shelter Windows – 4 weeks to 17/10/18 - £170.00
- b) Business Systems (North Wales) Ltd. – Copies 3/8/18 to 6/9/18, 3,089 Mono & 747 Colour - £47.84 plus vat

- c) Business Systems (North Wales) Ltd. – Copies 6/9/18 to 8/10/18, 3,336 Mono & 1886 Colour - £100.58 plus vat
- d) Poppy Appeal – RBL Conwy & District Branch – Remembrance Sunday wreaths x3 - £84.00
- e) MSI Alarms – Intruder Alarm Battery - £33.00 plus vat
- f) Lexis Nexis – Copy of Arnold Baker Local Council Book - £110.99
- g) Trilo Byte Computer Services – Set up & installation of Accounts package - £50.00

75. Cash Payments

There were no Cash Payments

76. List of Cheques

RESOLVED that the list of Cheques Sheet 401 is approved as tabled (Schedule C)

77. Mayoral Announcements

The Mayor attended a show by Chaps, which was very good. The Mayor attended the flower show in Denbigh where she held a ferret, it was an enjoyable event. Civic Sunday in St Asaph was lovely. The Mayor was invited to a cheese and wine evening for Mind at the cheese shop which was a good evening. Towyn Civic Sunday was enjoyable. The North Wales Walled Town Car Rally was a great success and the Mayor enjoyed travelling in a 1954 Roll Royce. The Mayor attended a couple of coffee mornings, St David's Hospice and Llandudno Junction Community Club which were both lovely, the Mayor made a poppy at the Llandudno Junction coffee morning. The Mayor wished The Deputy Mayor Happy Birthday.

78. Twenty Minutes - Questions from the Residents

There were no questions from residents

79. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

80. Staff Committee

81. Questions on the Minutes

There being no further business the Meeting was closed at 7:30pm