

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
SPECIAL MEETING OF THE COUNCIL**

23<sup>rd</sup> September 2019

**To: The Town Mayor & Members**

Dear Mr Mayor & Members

You are summons to the **Special Meeting of the Council on Monday, 30<sup>th</sup> September 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**3. NW Police Presentation**

To receive a report from PCSO Bev Owen

**4. Minutes**

- To receive and approve the minutes of the Town Council Meeting held on 16<sup>th</sup> September 2019.

**5. Questions on the Minutes**

**6. Report Back**

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

**7. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**8. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached)

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

## **9. Guildhall Site Information**

To receive information from the Town Clerk.

## **10. Box of photos from the boiler room**

To receive an email from Stephen Lockwood about the photos in the box.

"I would like to make a suggestion, I will collect the box and bring it home. I would then remove the photographs from the frames and put them into a bound pocket folder such that each photograph could be seen and faced by a related biographic note. Where I can find an official obituary, I would use that (e.g. see attached), otherwise I would prepare something myself. I would aim to have this completed in time for my Dodgson talk next February when it would be available for members of the DLHG to see and for Lucinda to take for the County archive. The non-relevant pictures could either be donated to the Ty Gobaith shop, or I could take the to the Fishermen's Mission shop."

## **11. Tree Charter – Fight back against climate change**

To discuss the following "This Tree Charter Day, on 30 November, we want to get one million people planting trees. It's the Big Climate Fightback! We'd love for you to take part and organise a tree planting event to help deliver strong, resilient and tree filled landscapes with your community"

## **12. Civic Pride Wardens**

To receive information regarding employing Civic Pride Wardens - main priorities are to be responsible on a day-to-day basis for local street cleaning within the Communities covered under Conwy Town Council. This initiative has been undertaken in Penmaenmawr Town Council, example job specification scheduled. (Schedule D)

## **13. Keep Wales Tidy Hub**

To receive information from the Town Clerk

## **14. Approval of Payments**

To approve invoices received for payment:

- a) Design 2 Print (Llandudno) Ltd – Letterheads - £145.00 plus VAT
- b) One Voice Wales – Training for Town Clerk & Cllr. J Rooney (Mold) - £80.00
- c) BNP Paribas leasing solutions – Photocopier lease – 15/10/19 to 14/01/20 - £131.76 plus VAT
- d) Drain Doctor Plumbing – Maintenance on ladies drains - £279.00 plus VAT

## **15. List of Cheques**

To approve list of cheques no. 427 (to be tabled)

## **16. Questions to Chair / Town Clerk**

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given.