

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON MONDAY 30th SEPTEMBER @ 17:30pm

COMMITTEE MEMBERS PRESENT: Councillors – G Willets (Chair), J Rooney (Vice Chair), G Edwards (The Mayor), H Roberts.

IN ATTENDANCE: N Flint (Town Clerk and Responsible Financial Officer).

PRESENT: Councillors – S Cotton, E Leighton-Jones (Deputy Mayor), C Ryan.

APOLOGIES: Councillors - T James, P Hart.

DECLARATIONS OF INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT: None

Minute Number:

13. Up-date of Conwy Town Council's Finances as of 1st April 2019 – 31st August 2019 (Schedule A)

The Town Clerk went through the budget by department – Admin 101 – Public & Amenities 102 - Highways 103 – Civic 104 – Staffing 105 – Christmas 106 – Guildhall 107 in order for the Finance Committee to have a clear understating of the Rialtas Software Accounting System and to ensure that the Committee are satisfied that the Budget is in line with current forecasting to the end of the Municipal Year 2019-20.

The Chair was given all CTC Current Account & Reserve Account Bank Statements and Invoices from 01.04.19 – 31.08.19 to inspect and sign off. The Chair will bring them to the next Finance Meeting in order for the Mayor to counter-sign in accordance with Welsh Audit Financial Regulations.

RESOLVED and APPROVED that the Town Clerk produces a spreadsheet that would show how much monies were sitting in each department to enable the spreadsheet to be understandable at a glance.

14. To discuss any Budgetary Issues arising in 2019-20 and Forecasting 2020-21

The Finance Committee were advised by the Chair that if year on year CTC subsidises the Precept each year by approx. £100,000 then very shortly CTC would run out of funds.

A robust discussion was had in relation to the Guildhall and it's running costs and its suitability as a working office. The boiler was discussed, it was advised that the boiler was installed fairly recently and that it may need servicing, it was also discussed whether it was a possibility to have hot water coming into the Guildhall from the boiler.

Members discussed purchasing two new tricorn hats as the Civic Regalia Budget had not been used in the last two years.

RESOLVED and APPROVED that:

- the Guildhall matters would be discussed at the newly formed Guildhall Committee on the 2nd October 2019.
- the Town Clerk would look at the Service Agreement to the boiler and will organise a gas boiler safety check in line with current legislation.
- the Town Clerk purchase two tricorns for female Councillors.

15. To set date for next Finance Meeting

The next Financial Committee Meeting will be Monday 21th October at 18:00pm

There being no further business, the meeting was closed at 18:15pm