

**CYNGOR TREF CONWY TOWN COUNCIL  
THE GUILDHALL, CONWY.  
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL  
HELD ON MONDAY 30<sup>th</sup> SEPTEMBER 2019**

**Present: Councillors - G Edwards (Mayor), C Ryan, G Willetts, S Barber-Bailey (Vice Chair), P Hart, M Craven, J Vaughan, J Rooney, H Roberts, T James, E Leighton-Jones (Deputy Mayor & Chair), E Roberts, S Cotton.**

**In Attendance: Natasha Flint, Town Clerk & Responsible Financial Officer  
Rachel Lees, Deputy Town Clerk  
Community Beat Officer Michael Couling  
PCSO Bev Owen  
PCSO Nicola Jones**

**Apologies: Councillors - B Chapman, M Priestley, V Macdonald.**

**Declarations of Interest – None**

**84. NW Police Presentation**

Members received an introduction from the newly appointed Community Beat Officer Michael Couling who was accompanied by PCSO Bev Owen, PCSO Nicola Jones. Members were given the opportunity to discuss matters within the Communities. The Chair and Members thanked the Officers for coming and value the relationship they hold with the Town Councillors. Members asked the Town Clerk to circulate the Officers' details once again.

**85. Minutes**

- Minutes of the Town Council Meeting held on 16th September 2019  
RESOLVED that the minutes are ACCEPTED and APPROVED with the following amendment:  
25. Armistice Day, Councillors are asked to attend the Commemoration if possible, which will last approx. 10 minutes.

**86. Questions on the Minutes**

- a) Minute 20 ii) Questions on the minutes - Christmas Committee  
Cllr. S Barber-Bailey asked if the owner of the horse and cart should be provisionally booked for the Christmas events and if so which events, Members discussed having the horse and cart at the Llandudno Junction and Deganwy Event, however, the logistics of it needs to be looked at, it was suggested that the Town Clerk check the risk assessment and insurance in respect of the logistics, and that the details of the person are forwarded to the Events Co-ordinator.
- b) Minute 26. St David's Day Parade  
Members were informed that the Town Clerk and Deputy Clerk had a meeting with Siwan Elenid Jones, Menter Iaith. Ms Jones informed the Town Clerk and Deputy Clerk that Menter Iaith will be organising and funding the event and would like advice and guidance from the Town Council regarding the parade but would also like the Town Council to take part in the parade itself. The Reverend David Parry has agreed to hold a short service for the Children on the 28<sup>th</sup> February 2020. Ms Jones will keep the office updated with the event.

**87. Report Back**

**One Voice Wales Meeting**

Cllr. G Willetts gave a report from the Meeting held on 18<sup>th</sup> September 2019. The main issue for discussion was the new requirements for Town and Community Councils in Wales.

**Chapter 8 Training**

Cllr. C Ryan gave a report back on the training that was also attended by the Town Clerk. It was very informative and worthwhile.

*The Mayor left the meeting at this juncture.*

#### **Clwb Yr Efail**

Members discussed the future of funding from social services. Cllr. T James has not been informed of any withdrawals at the present time and will keep the Town Council updated.

#### **Citizens Advice Bureau**

Cllr. H Roberts is unable to attend the AGM and asks that Cllr. B Chapman is asked to attend.

#### **Walled Towns Friendship Circle Car Rally**

Members were informed that the event was a success even with the bad weather, feedback from the event has been very positive. Cllr. H Roberts thanked all who took part in the event. The Deputy Mayor enjoyed seeing the vintage cars and thanked all Councillors who attended.

*Councillor C Ryan Left the meeting at this juncture.*

#### **World Clean Up Day 2019**

Cllr. E Roberts gave a report back from the litter pick on Conwy Morfa Beach for World Clean Up Day 2019. The feedback from the event was positive. Members were asked to take note of any problem areas for future litter picks. It was suggested to put the item back on the agenda in spring.

#### **Awel Y Mynydd**

Members were informed that a new temporary Head Teacher has been appointed.

#### **Town Council Community Provision of Services for the Future**

The Town Clerk gave Members the draft CCBC service list questionnaire for approval. Members amended the litter bins answer, also the benches on Lancaster Square were added to the list.

RESOLVED that the Town Clerk sends the form back.

### **88. Town Clerk's Report**

Members received the Town Clerk's Report (Schedule A attached)

### **89. Planning**

#### **a) Planning Applications**

Members considered and commented on the attached (Schedule B)

#### **b) Planning Decisions Issued**

Members received a list of planning decisions issued by Conwy County Borough Council (Schedule C)  
The decisions were NOTED.

### **90. Guildhall Site Information**

The Town Clerk updated Members with the current situation with the leak in the ladies toilets. The leak has entered the electric light socket and as a result, the power to the lighting in the front of the building has had to be switched off. Members were informed that CCBC have been in to inspect the leak and will be arranging scaffolding to assess the problem on the roof. Members were highly concerned of the health and safety issues the leak has caused but also the ongoing issues of the building which need immediate review. Members discussed the ongoing issues with the roof and noted that these issues have been reported to the County Council numerous times over the years, the County Council had also suggested a drone flight to inspect all areas of the roof, but no action had been carried out. Members were informed that a Guildhall Working party is being set up.

RESOLVED that:

- Until further notice the Guildhall cannot be used by members of the Public, outside bodies or for events.
- CCBC is asked to survey the entire roof so that the planned refurbishment of the building can commence.
- The Town Clerk writes to CCBC with regards to any costs incurred by electricians are to be paid for by CCBC as per terms of the lease.

*Councillor J Vaughan left the meeting at this juncture.*

*Councillor G Willetts left the meeting during discussions on the following item.*

**91. Box of photos from the boiler room**

Members discussed the photos in the box, there were concerns that all the photographs may have historic value and it would be a shame for some to go to a charity shop as suggested by Mr S Lockwood. Members felt the photographs would need to be looked at by the archivist before leaving the building.

RESOLVED that CCBC Archivist is contacted and asked to look at the photographs.

**92. Tree Charter – Fight back against climate change**

Members were informed that the Tree Charter Day is 30<sup>th</sup> November 2019, and they hope to get one million people planting trees in their Community. Members asked that the Town Clerk obtain more information and bring back to a future agenda.

**93. Civic Pride Wardens**

The item was deferred to the next meeting.

**94. Keep Wales Tidy Hub**

Members were informed that Ms Pauline Vellar from Keep Wales Tidy has offered to present to the Council with regards to climate change at a future meeting.

RESOLVED that Ms P Vellar, Keep Wales Tidy is invited to present to the Council on Monday 11<sup>th</sup> November 2019.

**95. Approval of Payments**

RESOLVED that the following payments are approved:

- a) Design 2 Print (Llandudno) Ltd – Letterheads - £145.00 plus VAT
- b) One Voice Wales – Training for Town Clerk & Cllr. J Rooney (Mold) - £80.00
- c) BNP Paribas leasing solutions – Photocopier lease – 15/10/19 to 14/01/20 - £131.76 plus VAT
- d) Drain Doctor Plumbing – Maintenance on ladies’ drains - £279.00 plus VAT  
along with the following additional items:
- e) Cash – Deposit for NWEMS Medics for Christmas Eve - £125.00
- f) R. A. Slater – Guildhall & Bus Shelter Windows – 4 weeks to 20/9/19 - £170.00

**96. List of Cheques**

RESOLVED that the list of cheques 427 as tabled, is approved for payment (Schedule D)

**97. Questions to Chair/Town Clerk**

There were no questions.

**There being no further business the meeting was closed at 8:33pm**