

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

To: The Town Mayor & Members - Finance Committee

11th December 2019

Dear Mr Mayor & Members

You are summons to a meeting of the **Finance Committee on Monday 16th December at 18:00pm**, in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal Interests

3. Approval of the expenditure by the Town Council

All payments be made to utilities, suppliers and contractors by credit transfer so avoiding the requirement to make payment by cheque. To be advised by Cllr. Gary Willetts

4. Transfer of Services from CCBC

To be advised by Cllr. Gary Willetts and the RFO

5. Town / Community Precept 2020/21

To be advised by the RFO (Schedule A)

6. Section 137(4) (A) LGA 1972 – Section 137 Expenditure Limits for 2020/21

To be advised by the RFO (Schedule B)

7. To Finalise the Budget Headings for 2020-21

To discuss and approve the Budget Headings Line by Line for 2020-21 (Tabled)

- 101 – Administration;
- 102 – Public & Amenities;
- 103 – Highways;
- 104 – Civic;
- 105 – Staffing;
- 106 – Christmas;
- 107 Guildhall.

8. Outturn for 2019/20 – Projected Overspend – Underspend

To be advised by Cllr. Gary Willetts and the RFO

9. Reserves;

To be advised by Cllr. Gary Willetts and the RFO

- a) Guildhall – CCLA Account £150,000
- b) Other
- c) Unposted Liabilities

10. To set date for next Finance Meeting