

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY.**

20<sup>th</sup> March 2019

**To: The Town Mayor & Members  
Finance Committee**

Dear Madam Mayor & Members

There will be a meeting of the **Finance Committee on Wednesday 27<sup>th</sup> March 2019 at 17:30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal Interests

**3. Set out the Finance Committee's Terms of Reference**

To discuss and consider the what the Finance Committee's terms of reference should consists of and if the Finance Committee requires any delegated powers.

**4. Internal Audit Process**

To discuss and consider the internal audit process with the Town Clerk.

**5. Consideration of WAO Report**

To receive information from Cllr. Gary Willets on the WAO Report.

**6. Mayoral and Councillor's Allowances / IRPCTCW Recommendations**

To receive information from the Town Clerk and to discuss the IRPCTCW Recommendations.

**7. Process and Procedures for making Payments of Grants to Voluntary Bodies and s137 Payments**

To discuss the making of Grant payments and s137 payments to ensure due process is followed at all times